

**Maratha Mandal's Nathajirao G Halgekar Institute of
Dental Sciences & Research Centre, Belagavi**

Other relevant meetings

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AOD meeting was called on 18/7/17 to discuss regarding upcoming DCI inspection to Post Graduate University (RGVHS) practical examination.

Agenda for meeting.

- * Maintaining records pertaining to inspection (DCI)
- * Pt details
- * Pattern of Examination
- * Regarding accommodation for inspectors & examiners
- * New Biometric machine details

Members Attended:

Dr. Ramakant Nayak

Dr. Vijay Patil

Dr. Ranganath Nayak

Dr. Pooja P

Dr. Vijay Naik

Dr. Halkarimath P.B

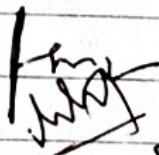
Dr. Renuka A

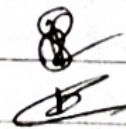
Dr. Vijayalakshmi K

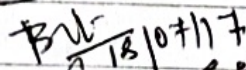
Dr. Ravi Shirahatti

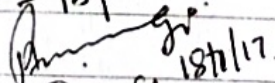
Dr. Dattar

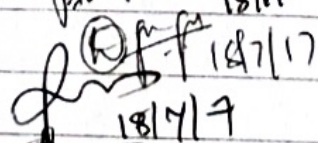
Dr. Prateek

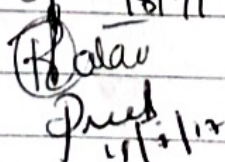

18/7/17




18/07/17


18/7/17


18/7/17


18/7/17


Dr. Ramakant Nayak
Principal

M.M's. N.G. Halgekar Institute of Dental Sciences
& Research Centre, Belagavi-590010.

- 1) It was informed by the principal that new biometric machine is installed & he informed all HODs to inform the dept staff.
- 2) He also mentioned about punching on time, there will be no keyway of 10 mins will be considered. 2-3 days late in a month after the stipulated time will be considered. If it is more than that pay will be cut of those days of late punching.
- 3) It was informed to verify the DCI documents for inspection. If anything required should be asked in advance not on the day of inspection.
- 4) Informed all dept Heads to call check up pt on the day of inspection & exams.
- 3) It was informed that Dr. Datar will be in satellite clinic license from 26 to 29th July 2017 from 9.00 am to 12.00 noon. If inspectors want to visit, staff can take them during that time.


Dr. Ramakant Nayak
Principal



Maratha Mandal's

Nathajirao G Halgekar Institute of Dental Sciences & Research Centre,
R S No. 47A/2, Near KSRP Ground, Bauxite Road, Belagavi - 590 010

Karnataka, India

Phone: 0831-2477682 Fax: 0831-2479323

Email: mmnghids@gmail.com Website: www.mmnde.edu.in

Ref.No.MM/BDS/MDS/2017-18/1412

Date: 13/11/2017

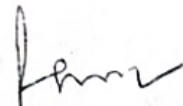
CIRCULAR

This is to inform all the HOD's (Medical & Dental) that the meeting will be conducted on 20th November 2017 in Principal's chamber to discuss about students attendance and Internal Assessment of the December 2017 RGUHS Exam appearing students. All HOD's are informed to attend the same.

Student's record pertaining to attendance and Internal Assessment exams conducted till date for the batch of students to be brought for the meeting.

I BDS & II BDS : Timing - 9:10 AM
III BDS & Final BDS : Timing - 9:40 AM

Note: It would be appreciated if the HOD's attend the meeting and not send their representatives.


Dr. Ramakant Nayak
Principal

M.M.'s N.G Halgekar Institute of Dental Sciences
& Research Centre, Belgaum-590010

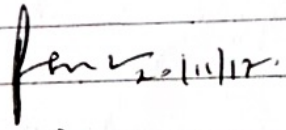

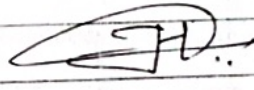
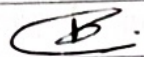
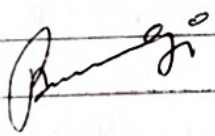

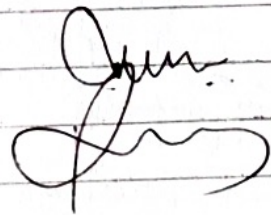
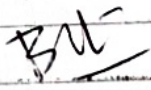
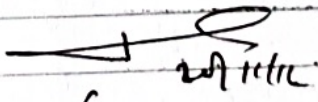
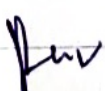
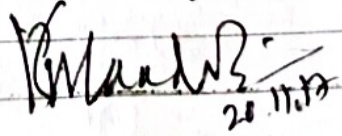

Dr. Ramakant Nayak
Principal

M.M.'s N.G Halgekar Institute of Dental Sciences
& Research Centre, Belagavi-590010.

Copy to: - All Dental & Medical HOD's

A meeting of HOD'S of all Departments will be conducted on 20/11/2017 at 9:10AM in principal's Chamber to discuss about students attendance & Internal Assessment of the 2017, December RGUHS Exam appearing Students.

Following Staff members were present for the meeting

Name	Signature
1) Dr. Ramakant Nayak, Principal	
2) Dr. Viraj Patil, Vice Principal	
3) Dr. JAGADISH, Academic In-Charge	
4) Dr. Vijay Nikh	
Dr. Anjaneth	
Dr. Penker	
Dr. Sustipa	
Dr. Aarti	
Dr. Sarvi	
Dr. P. Halberimeth	
Anuram N. Nair	
Dr. Praveen Mandreli	
Dr. Poojy	



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Karnataka, India

Phone: 0831-2477682 Fax: 0831-2479323
Email: mmnghids@gmail.com Website: www.mmdc.edu.in

Ref.No.MM/BDS/MDS/2017-18/

Date: 23/11/17

PROCEEDINGS OF MEETING

A meeting was conducted on 21st November 2017 in Principal Chamber to discuss about Exam going student's attendance and Internal Assessment. Students having shortage of attendance in Theory/Practical/Clinical postings less than the prescribed 75% by RGUHS, Bangalore were listed out and comprehensive postings was drafted by Academic Incharge Dr. Jagdish Hosmani. It was also decided that students who would fail to complete their clinical quota in respective departments would not be appear for University Examination. The list of the students having attendance shortage and clinical postings scheduled has been documented. The Internal Assessment marks for the students of all the years (I to IV BDS) were found satisfactory.

J. Hosmani
23/11/17

Vijay N. Chh
Dr. Vijay N. Chh

R. Nayak
Dr. Ramakant Nayak
Principal
M.M.'s N.G Halgekar Institute of Dental Sciences
& Research Centre, Belgaum-590010

J. Hosmani
23/11/2018

R. Nayak
Dr. Ramakant Nayak
Principal
M.M.'s. N.G. Halgekar Institute of Dental Sciences
& Research Centre, Belagavi-590010.



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Email: mmnghids@gmail.com Website: www.mmdc.edu.in

Ref.No.MM/BDS/MDS/2018-19/106

Date: 23/04/2018

C I R C U L A R

A meeting of all the HOD's (Medical & Dental) will be held on **April 30, 2018 in Principal's chamber**. The agenda for the meeting is to discuss the attendance & I.A. marks of the exam going students.

Attendance of the students should be calculated till the last working day of the academic year (May 31, 2018) and submitted to the office on or before **28th April 2018**.

HOD's should submit a letter of all students who are not eligible to appear for the June university exams for their respective subjects either due to severe shortage in attendance or non-compliance with the university prescribed work by the students. Forms for the respective subjects will not be issued to the students.

I, II, III, BDS Subjects: - 9:15 AM– 9:45 AM

IV BDS Subjects: - 9:45 AM– 10:15 AM


Dr. Ramakant Nayak
Principal

M.M.'s N.G. Halgekar Institute of Dental Sciences
& Research Centre, Belagavi-590010

Copy to:-

1. All the Medical & Dental HOD's
2. Vice principal
3. Academic in-charge
4. Administrative in-charge


Dr. Ramakant Nayak
Principal

M.M.'s. N.G. Halgekar Institute of Dental Sciences
& Research Centre, Belagavi-590010.

- 1) ...
- 2) ...
- 3) Ortho - ...
- 4) O.S. - ...
- 5) Conis - ...
- 6) Pedodo - ...
- 7) Ortho - ...
- 8) Perio - ... 23/4/18
- 9) Oral Path - ...
- 10) Micro - ... 23/4/18
- 11) Anatomy - ...
- 12) G. Medicine - ...
- 13) G. Surgery - whats Apps & (phone).
- 14) G. Path - ...
- 15) Bio chemistry & Physiology - ... Lecturer
- 16) G. Pharmacology - ... 23-04-2018
- 17) Vice Principal - ...
- 18) Academic Incharge - ...
- 19) Administrative Incharge - ...


Dr. Ramakant Nayak
 Principal
 M.M's. N.G. Halgekar Institute of Dental Sciences
 & Research Centre, Belagavi-590010.

Date: 30/04/2018

A meeting of all the HOD's (Medical & Dental) will be conducted on 30/04/2018 in Principal's chamber. The agenda for the meeting is to discuss the attendance & I.A. marks of the exam going students.

Following staff members were present for the meeting.

- 1) Dr. Ramakant Nayak
- 2) A. V. Nay N. Patil
- 3) Dr. Jagdish
- 4) Dr. Pooja SP
- 5) Dr. Shivamand. Peltan
6. Mrs. Rani Bansode
- 7) Mrs. Ulka Idate
- 8) DR R B Hallikerimath
- 9) DR A. V. GANAPULE
- 10) Dr. Tushar K. Bandiwadekar
- 11) Dr. Madhu Pujari
- 12) Dr. Vikram. Pan
- 13) Dr. Vijayalakshmi. Kotsachetti
- 14) Dr. V. D. Kolvelan
- 15) DR. S. V. Hiremath (HOD of pharmacology)
- 16) Dr. Asawari Kant
- 17) Dr. Arati Nayak
- 18) Dr. V. V. Nair

Handwritten signatures and initials corresponding to the list above, including names like 'Nayak', 'Patil', 'Jagdish', 'Pooja', 'Peltan', 'Bansode', 'Idate', 'Hallikerimath', 'GANAPULE', 'Bandiwadekar', 'Pujari', 'Pan', 'Kotsachetti', 'Kolvelan', 'Hiremath', 'Kant', 'Nayak', and 'Nair'.

MA
30-04-2018

Dr. Ramakant Nayak
Principal
M.M's. N.G. Halgekar Institute of Dental Sciences
& Research Centre, Belagavi-590010.

APRIL 30, 2018.

A meeting of all the HOD's [Medical & Dental] was called for on 30/04/2018 at Principal's chamber to discuss about the Attendance & Clinical Quota Completion by the I-II BDS Students also are appear for RESULTS June July 2018 Exam.

The list of students with shortage of attendance in Theory/Practicals/Clinics, completion of mandatory work prescribed by RESULTS, ineligible, ^{based on work} I.A marks was discussed.

All HOD's were informed to give in writing the names of the students who will not be eligible to appear for the forthcoming June-July 2018 RESULTS exams, based on the above mandatory criteria prescribed by RESULTS.

The HOD's are informed to submit by Wednesday, MAY 02, 2018 [Other than eligibility based on Internal Assessment which can be given once Preliminary Exam marks are displayed].

The Department's are hereby informed to display the withheld students list in the respective department's notice board's with their signature.

- 1) Dr. Ramakant S. Nayak
- 2) Dr. Vinay N. Patil
- 3) Dr. Tushar K. Bhandiwadekar
- 4) Dr. Madhu Rajar
- 5) Dr. Hallikarimath
- 6) Dr. V. S. N. N. N. N.
- 7) Dr. V. S. N. N. N.
- 8) Dr. Anish Nayak

for 30/4/18
for 30/4/18
for 30/4/18.
for 30/4/18
for 30/4/18

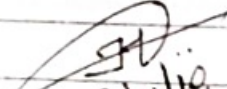
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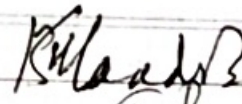
9. Dr. Praveen Mendrola

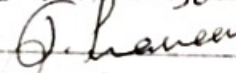
10. Dr. T. Praveen

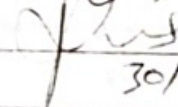
11. Dr. Ravi Shirahatti

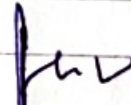
12. Dr. JALADISH V.H


30/4/18


30.5.18


30/4/18


30/4/18


Dr. Ramakant Nayak
Principal

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Ref.No.MM/BDS/MDS/2018-19/

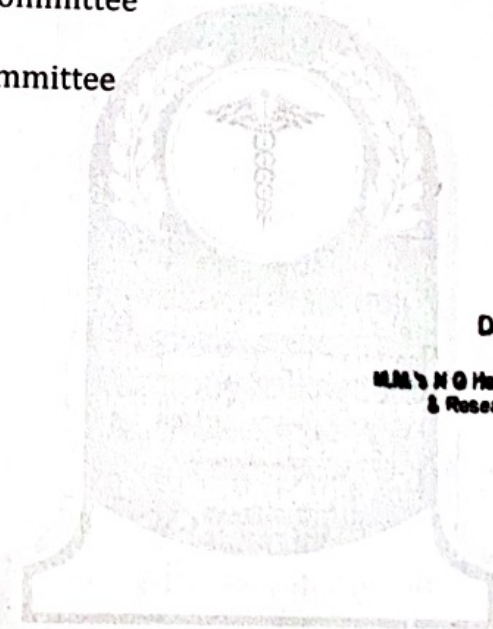
Date: 16/5/2018

CIRCULAR

A meeting is called in the Principal's Chambers on 21st May 2018 at 9.30 am.

Following committees are informed to attend the same without fail.

- 1) Examination Committee
- 2) Time Table Committee



[Handwritten Signature]
Dr. Ramakant Nayak
Principal

M.M.'s N.G. Halgekar Institute of Dental Sciences
& Research Centre, Belagavi-590010

Copy to:-

1. Vice Principal
2. Academic Incharge *[Handwritten Signature]*
3. Administrative Incharge *[Handwritten Signature]*
4. Examination Committee
5. Time Table Committee *[Handwritten Signature]*
6. HOD's PGT O&P.

[Handwritten Signature]
Dr. Ramakant Nayak
Principal

M.M.'s N.G. Halgekar Institute of Dental Sciences
& Research Centre, Belagavi-590010.

PT

Time Table Committee

veen. T. ~~Sharma~~

veankumar. M. ~~RM~~ (OX) (LEAVE)

roja. Desai ~~Pr~~

eeti. Kusgal ~~Pr~~

D. Kolvelkar - phone.

nita. Pattanshetti ~~Pr~~

isaylakshmi. K. ~~Pr~~

Renuka. A. ~~Pr~~

Rajendra. H. ~~Pr~~

Madhu. P. ~~Pr~~

Aarati. N. ~~Pr~~

Visay. Naik. ~~Pr~~

1) Dr. Sheetal Kulsad ~~Pr~~

2) Dr. Preeti Astasi ~~Pr~~

3) Dr. Siddharth. R. ~~Pr~~

4) Dr. Deepa Babji ~~Pr~~

5) Dr. Shrothi. Virupaxi

Dr. Ramakant Nayak
Principal
M.M's. N.G. Halgekar Institute of Dental Sciences
& Research Centre, Belagavi-590010

~~Checked & Found correct for 31/10/18
D.S.P. Page no 04
Hostel Committee
03.05.2018
BMT~~

~~Pr~~

21/05/2018

A. meeting is called in the Principal's chambers on 29th May 2018. Following committees are informed to attend the meeting

- 1) Examination Committee
- 2) Time Table Committee.

- | | |
|------------------------------|-------------|
| 1) Dr. Ramakant Nayak | Frank |
| 2 Dr. Vinay N. Patil | Patil |
| 3 Dr. Poojya S.P. | Poojya |
| 4. Dr. JAGADISH V.H | J.V.H. |
| 5 Dr. Anjali Nayak | Anjali |
| 6. Dr. Poojya Animesh | Animesh |
| 7. Dr. Vijayalaxmi K | Vijayalaxmi |
| 8. Dr. Poojya Kusumal | Kusumal |
| 9 Dr. Smriti Patilshetty | Smriti |
| 10 Dr. Deepa V. Babji | Deepa |
| 11. Dr. Poojya Astagi | Poojya |
| 12. Dr. Siddharth. Revankar. | Siddharth |
| 13 Dr. T. Praneena | T. Praneena |
| 4) Dr. Piya Desai | Piya |
| 5) Dr. Vijay Kulkarni | Vijay |
| 6) Dr. Kalyan | Kalyan |
| 17) Dr. Madhu Pujar | Madhu |
| 18) Dr. Shantel. K | Shantel |


Dr. Ramakant Nayak
Principal
M.M's. N.G. Halgekar Institute of Dental Sciences
& Research Centre, Belagavi-590010.

A meeting was conducted on 21st May 2018 at 9.30 am in principal's chambers to discuss the following issues:

- 1) Amendments in UG Theory/Practical/Clinical postings time table for II/III/IV BDS.
- 2) Amendments in Basic science classes time table for I MDS students.
- 3) Appraisal regarding the change in the examination pattern for PG students.

Minutes for the meetings

- 1) It was decided to have Conservative Dentistry postings followed by Public Health Dentistry postings for the interns from the forth coming academic year.
 - 2) Amendments in the III year clinical postings with respective increasing the number of clinical hours for the department of Conservative Dentistry were suggested in consensus with Head of the Department of Conservative Dentistry. The final draft of the clinical postings will be taken care by the time table committee.
 - 3) Discussion on making a provision in increasing the number of clinical hours for the BDS students in Public Health department was done and the Academic in charge in unison with HOD of Public Health Dentistry and time table committee were suggested to find a solution.
- All the HOD's were appraised regarding the joining of MDS students 2018 batch and orientation for them on 28.05.2018.


Dr. Ramakant Nayak
Principal

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Email: mmnghids@gmail.com Website: www.mmde.edu.in

Ref.No.MM/BDS/MDS/2018-19/

Date: 03/08/2018

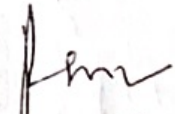
CIRCULAR

A meeting of the below mentioned committee in-charges will be conducted on
Wednesday 8th August 2018 at 9:15 A.M. in Principal's chamber.

- | | |
|-----------------------------|------------------------|
| 1) Academic In-charge | - Dr. Veerendra Uppin |
| 2) Administrative In-charge | - Dr. Pushpa P. |
| 3) Examination In-Charge | - Dr. Praveena T. |
| 4) Anti-Ragging Incharge | - Dr. Ajaykumar Nayak |
| 5) NAAC Coordinator | - Dr. Vijayalakshmi K. |
| 6) Dr. Jagadish Hosamani | |
| 7) Dr. Ravi Shirahatti | |

Agenda:

- 1) Orientation for I B.D.S
- 2) Academic & Exam Schedules 2018-19


Dr. Ramakant Nayak
Principal

M.M.'s N.G. Halgekar Institute of Dental Sciences
& Research Centre, Belagavi-590010


Dr. Ramakant Nayak
Principal

M.M.'s N.G. Halgekar Institute of Dental Sciences
& Research Centre, Belagavi-590010.

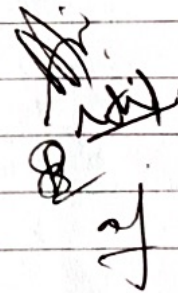
08/08/2018.

A meeting is called in the Principal's chamber on 8th August 2018. Following Committees are informed to attend Meeting.

- 1) Academic Incharge
- 2) Administrative Incharge
- 3) Exam. Incharge
- 4) Anti-Ragging Incharge
- 5) NAAC Co-ordinator
- 6) Dr. Jagdish Hosmani
- 7) Dr. Ravi Shrivatti

Agenda: 1) Orientation for IBDS
2) Academic & Exam schedules 2018-19.

- 1) Dr. Venkatesh Uppin
- 2) Dr. VIREJ N PATEL
- 3) Dr. Puhpa S. P.
- 4) Dr. Ajaykumar Nayak
- 5)
- 6)
- 7)




Dr. Ramakant Nayak
Principal

M.M's. N.G. Halgekar Institute of Dental Sciences
& Research Centre, Belagavi-590010.



Maratha Mandal's

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Email: mmnghids@gmail.com Website: www.mmhc.edu.in

Ref.No.MM/BDS/MDS/2018-19/1668

Date: 01/01/2019

CIRCULAR

A meeting of the Dental Department HOD's is called in Principal's chamber on 09.01.2019 at 9.10AM.

Agenda:

- 1) To discuss the PG curriculum and updation of Records.
- 2) To discuss the attendance of UG students.
- 3) To scrutinize the records ^{maintained} ~~mentioned~~ of the monthly department staff meetings. All HODS's to get the register for the meeting.

Copy to:-

- 1) Oral Medicine & Radiology
- 2) Prosthodontics
- 3) Conservative Dentistry
- 4) Pedodontics
- 5) Orthodontics
- 6) Periodontics
- 7) Oral pathology & Microbiology
- 8) Oral Surgery
- 9) Public Health Dentistry

[Signature]
Dr. Ramakant Nayak
Principal
M.M.'s N.G. Halgekar Institute of Dental Science
& Research Centre, Belagavi-590010

[Signature]
Dr. Ramakant Nayak
Principal
M.M.'s. N.G. Halgekar Institute of Dental Sciences
& Research Centre, Belagavi-590010.

[Signature]
21/1/19
(A.V. Nayak)

[Signature]
21/1/19
on leave

[Signature]
Dr. Puleya

dt. 09/01/20

Meeting of the Dental Departments. HoD's called in Principal's chamber. on 9/1/19 at 9.00 AM.

Following staff members are present.
for the meeting.

- 1) Dr Ramakant S. Nayak
- 2) Dr. VIKAS N. PATIL
- 3) Dr. Renuka Amrangan
- 4) Dr. Vijayabhadra Koteswari
- 5) Dr. Ravi Shiraballi

for 9/1/19.
9/1/19
9/1/19
9/1/19
9/1/19

- 6) R. N. NARAYAN
- 7) Dr. Anjali Nayak
- Dr. Pooja S. P.
- Dr. Vijay Nair
- Dr. Madhu Pujari
- Dr. Praveen Marbale

9/1/19
9/1/19
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9.1.19

Dr. Ramakant Nayak
Principal

M.M's. N.G. Halgekar Institute of Dental Sciences
& Research Centre, Belagavi-590010.

Orthodontics

- One MDS & One BDS staff is required to monitor clinical activity.
- Dr Vijay Naik requested for Clerk to be appointed for the department.
- Everyone backed his opinion and requested for Clerk for all the departments.
- Request for one hard drive was made by Dr. Vijay Naik, Principal informed to request to write letter for the same and will be sanctioned.

Pedodontics

- Recruitment of MDS staff for the department.
- Requirement of cupboard was made.

Oral Pathology

- Requirement of one attender at the department.
- ❖ It was informed all the department to send attendance details of I,II, III & IV BDS to Dr Uppin so that he can make a PDF of the attendance and put in mentor WhatsApp group for information .
- ❖ Circular to be sent to all the departments to maintain I.A. marks for 5 years. If departments are collecting journals or record books, they are to be kept for 2 years.
- ❖ Staff not wearing apron in the department to be informed & HOD's to issue memo if staff is not following the rule.
- ❖ Every staff to be posted in OPD on rotation and the list to be displayed at OPD counter in each clinical department.
- ❖ Faculty dairy to be updated daily by the staff. PG guide should specifically mention day to day PG work done in his/her diary.
- ❖ At the end of every month HOD's to review the dairy of staff and sign in the dairy.
- ❖ All the department to maintain NAAC record as per criteria and January last week inspection will be held.
- ❖ Stock book verification was done & it was brought to the notice of departments who have not updated. It was informed to update the same.
- ❖ March once again re verification of the stock book will be made.
- ❖ Most of the department had some problems with N-computing while printing the system, server crashing and long time taken to repair.
- ❖ Most of the department informed about rat menance at department.
- ❖ It was informed to maintain OPD requirement by each department for UG & PG as per DCI requirements.
- ❖ Lastly it was decided to address III BDS students since majority of them have shortage of attendance in all departments. All HODs along with Principal addressed the III BDS students & documented the same.


Dr. Ramakant Nayak
Principal

M.M's. N.G. Halgekar Institute of Dental Sciences
& Research Centre, Belagavi-590010.

MARATHA MANDAL'S
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CENTRE, BELGAUM

Principal welcomes all the Heads of Departments.

- It was informed that for all HOD's to download PG Curriculum / PG regulations from DCI website and take print of the same & keep in the department.
- Discussed regarding 1 year MDS basic exams conducted by the University. It will be held in the month of May 2019. Question paper will have only 10 marks questions and students need to clear this exam before entering the final year.
- It was informed to all HOD's that Library dissertation to be completed by the end of 1 & ½ year of MDS course.
- 1 hard copy of LD to be maintained in the department.
- Similarly one hard copy of dissertation also to be maintained.
- Dr Vijay Naik opinioned that keeping all the hard copies of CD's and dissertation in department is difficult due to shortage of cupboard and he expressed that if the books can be kept in central library which can be accessed by other department also.
- It was informed to update DCI record monthly in department and submit to office.
- Principal informed that March 2019 civil hospital attachment for PG needs to be renewed. It was informed that institute may obtain attachment of 100 bedded hospital / may renew civil hospital attachment.

Staff meeting records at each department

- Principal informed everyone to conduct staff meeting monthly preferably 1st week of the month and maintain the records of the same. Feedback was obtained from all department regarding various requirements.

OMDR

- Discussion was held regarding increasing No. of special cases at department.
- It was informed to send post graduates for various screening camps for cancer held by Public Health Department and document those cases as special cases.
- Dr Renuka Ammangi informed all HOD's while sending request for repeat X-ray to mention reason for repeat so that she can document reason for repeat.

Oral Surgery

- Stress was given to have interdepartmental discussion of special cases by Oral Surgery HOD
- It was discussed that if microutaneous cases are treated by OMDR. Oral surgery also can be involved and opinion can be obtained.
- Dr Ranganath Nayak mentioned to cross verify the tooth numbers written by the students before referring patient for extraction.
- Mentioned shortage of staff to monitor the UG working at the department.
- Leakage from conservative department at sterilization room of Oral Surgery is still not rectified & needs to be addressed. In spite of several reminder is discussed shown to Mr. Shinde & Mr. Magdum. Necessary arrangements are not made. The work was sanctioned & approved by President and it is still pending.

Dr. Ranganath Nayak
Principal

Dr. Ranganath Nayak
Principal
M.M.S. N.G. Halgekar Institute of Dental Sciences
& Research Centre, Belagavi-590010.



Maratha Mandal's

Nathajirao G Halgekar Institute of Dental Sciences & Research centre,
R S No. 47A/2, Near KSRP Ground, Bauxite Road, Belagavi – 590 010
Karnataka, India

Phone: 0831-2477682 Fax: 0831-2479323

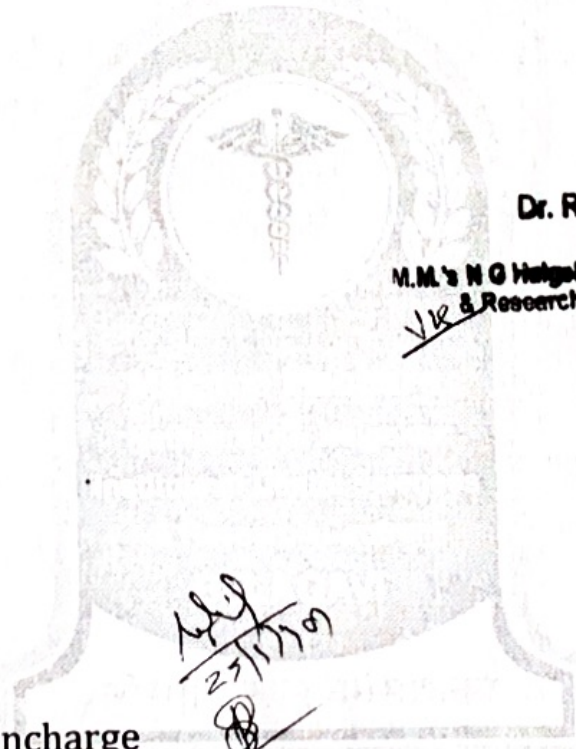
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Ref.No.MM/BDS/MDS/2018-19/ 1789

Date: 25/01/2019

CIRCULAR

Following departments HOD's are hereby informed to attend meeting on 30.01.2019 at 9.15 AM in Principal's chamber without fail.



[Signature]
Dr. Ramakant Nayak
Principal

M.M.'s N.G. Halgekar Institute of Dental Sciences
& Research Centre, Belgaum-590010
VR

Copy to:-

- 1) Vice Principal
- 2) Administrative Incharge
- 3) HOD Dept. of Prosthodontics
- 4) HOD Dept. of Periodontics
- 5) HOD Dept. of Oral Surgery

[Signature]
25/1/19

[Signature]

[Signature]
25/1/19

Phone

[Signature]
Dr. Ramakant Nayak
Principal

M.M.'s N.G. Halgekar Institute of Dental Sciences
& Research Centre, Belagavi-590010

30/1/2019

Following departments. MOD's meeting is called
in Principal's chamber on 30/1/2019 at 9.15 AM.

- 1) Prosthodontics DEPT.
- 2) Periodontics. DEPT
- 3) Oral surgery DEPT.

Following staff members are present
for the meeting.

- 1) Dr Ramakant Nayak *fn*
- 2) Dr. Anah. Nayak *an*
- 3) DR R.B Hallikerimath *BR*
- 4) DR VIKAS PATIL *VP*
- 5) *VP*
- 6) Dr. Pooja *P*

fn
Dr. Ramakant Nayak
Principal
M.M's. N.G. Halgekar Institute of Dental Sciences
& Research Centre, Belagavi-590010.

The Meeting was conducted in the presence of Principal along with the HODs of Oral Surgery, Prosthodontics & Periodontology departments.

The minutes of the meeting are as follows.

The meeting started with the discussion of conducting the Implant course in the department of Periodontology & in the Auditorium.

After the discussion, the HODs were instructed to procure implant related instruments & materials required for the Implant course from the Stores.

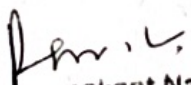
It was been decided that Mr. Balu, Parashuram, Yalgi, Bagewadi, Salaskar, Shivaji and Anand Photographer will be deputed during the implant course to be held between 11/03/2019 to 15/03/2019.

It was informed by Principal Sir that Mr Anjani Mishra, representative of Osstem Implant India Pvt.Ltd will be visiting the College to decide regarding the requirements for the implant course.



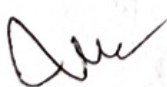
After the discussion it was decided that the department staff has to finalise implant size for the respective patients so that stock of same can be maintained in the institute. And the case history sheet has to be kept ready by Prosthodontics & Periodontology departments.

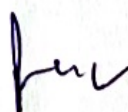
The list of instruments to be procured for the course was finalised after going through the quotations. It was also decided to procure sterilization pouches, trolley and instrument tray ~~cover~~ covers for the course.

It was also decided in the meeting to have a inaugural function for the Implant course on 11th of March 2019.


Dr. Ramakant Nayak
Principal

M.M.'s N.G. Halgekar Institute of Dental Sciences
& Research Centre, Belgaum-590010

 Dr. Poojya
 Anand
 Dr. Anant Nayak


Dr. Ramakant Nayak
Principal
M.M.'s. N.G. Halgekar Institute of Dental Sciences
& Research Centre, Belagavi-590010.

Maratha Mandal's

Nathajirao G Halgekar Institute of Dental Sciences & Research centre,
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Karnataka, India

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Email: mmnghids@gmail.com Website: www.mmdc.edu.in

No.MM/BDS/MDS/2018-19/ 78

Date: 24/04/2019

CIRCULAR

This is to inform all the HOD's (Medical & Dental) that the meeting will be conducted on 17th May 2019 in Principal's chamber to discuss about students attendance and Internal Assessment of the 2019 June/July RGUHS Exam appearing students. All HOD's are informed to attend the same.

Students record pertaining to attendance and Internal Assessment exams conducted to date for the batch of students to be brought for the meeting.

I BDS & II BDS : Timing - 9.30 AM
III BDS & Final BDS : Timing – 10.15AM

Note: It would be appreciated if the HOD's attend the meeting and not send their representatives.


Dr. Ramakant Nayak
Principal

M.M.'s. N.G. Halgekar Institute of Dental Sciences
& Research Centre, Belagavi-590010.


Dr. Ramakant Nayak
Principal

M.M.'s N G Halgekar Institute of Dental Sciences
& Research Centre, Belgaum-590010

Copy to: - All Dental & Medical HOD's



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Nathajirao G Halgekar Institute of Dental Sciences & Research centre,
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Email: mmnghids@gmail.com Website: www.mmdc.edu.in

Ref.No.MM/BDS/MDS /2019-20

Date: 12/11/19

CIRCULAR

This is to inform all the HOD's (Medical & Dental) that the meeting will be conducted on 19th November 2019 in Principal's chamber to discuss about students attendance and Internal Assessment of the Dec-Jan 2019-20 RGUHS Exam appearing students. All HOD's are informed to attend the same.

Student's record pertaining to attendance and Internal Assessment exams conducted to date for the batch of students to be brought for the meeting.

I BDS & II BDS : Timing - 9:10 AM
III BDS & Final BDS : Timing - 9:40 AM

Note: It would be appreciated if the HOD's attend the meeting and not send their representatives.


Dr. Ramakant Nayak
Principal

M.M.'s. N.G. Halgekar Institute of Dental Sciences
& Research Centre, Belagavi-590010.


Dr. Ramakant Nayak
Principal

M.M.'s. N.G. Halgekar Institute of Dental Sciences
& Research Centre, Belagavi-590010.

Copy to: - All Dental & Medical HOD's

19-11-2019

The meeting of all HOD's (Medical & Dental) is called on 19-11-2019 at 9.10 A.M. to discuss the following agenda in the Principal's Chamber.

1) To discuss about students attendance & I.A. exam of Dec 2019/Jan 20 R.G.U.H.S exam.

The following staff members are present for the meeting:

- 1) Dr. Vinay N (Pat)
- 2) Dr. Anant Narayan
- 3) Dr. Poojya S.P.
- 4) Dr. Madhu Rijar
- 5) Dr. PRAVEEN MANDROLI
- 6) Dr. Pankaj Amarnagar
- 7) Dr. Vijay Nale
- 8) Dr. Ravi Shirahatti
- 9) R. N. NAYAK
- 10) DR R.B. Hallikerimalik
- 11) Dr. Venendra Upim
- 12) Mrs. Ravi Bhatode
- 13) Dr. D.D. Kolhekar
- 14) J.B.S. Hirumalhe (HOD)

Dr. Ramakant Nayak
Principal

M.M's. N.G. Halgekar Institute of Dental Sciences
& Research Centre, Belagavi-590010.

Maratha Mandals Nathajirao G.Halgekar Institute of Dental Sciences, Belgaum

The meeting of all HOD's was conducted in the Principal's Chamber on 19/11/2019 at 9.10 A.M. to discuss the attendance / quota and Internal Assessment.

Ist BDS, IInd BDS, III BDS students attendance Theory and Practical was satisfactory.

The following students have to complete their clinical quota in subjects mentioned below by 29/11/2019.

1) Deficiencies in quota for Final BDS in subject of Periodontics viz.

- a. Nikil Hareer
- b. Milind Waddar
- c. Nimmagadda Vikas Kumar
- d.. Sanchita Patil e. Bhavya Kasu

2) Deficiencies in quota for Final BDS in subject of OMDR viz.

- a. Bhavya Kasu
- b. Milind Waddar
- c. Nimmagadda Vikas Kumar
- d.. Sanchita Patil

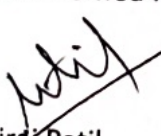
3) Deficiencies in quota for Final BDS in subject of Oral Surgery viz.


- a. Sanchita Patil

4) Deficiencies in quota for Final BDS in subject of Conservative viz.

- a. Pratiksha Jain

All the concerned HOD's are requested to send the compliance report on or before 30/11/ 2019.


Dr Viraj Patil
Vice Principal


Dr Veerendra Uppin
Academic Incharge


Dr. Ramakant Nayak
Principal
M.M's. N.G. Halgekar Institute of Dental Sciences
& Research Centre, Belagavi, 590010.



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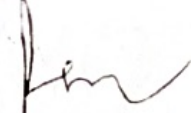
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o.MM/BDS/MDS/2019-20/ 1525 (A)

Date: 24/12 / 2019

CIRCULAR

A meeting is called for of all the New & Old Committee incharges on
2nd January 2020 at 9.30 A.M. in Principal's chamber for taking over charge.


Principal

Dr. Ramakant Nayak
Principal

M.M.'s N.G Halgekar Institute of Dental Sciences
& Research Centre, Belagavi-590010

Copy to: All Committee Incharges


Dr. Ramakant Nayak
Principal

M.M.'s N.G. Halgekar Institute of Dental Sciences
& Research Centre, Belagavi-590010.

Dated: 26/11/2020.

A meeting of all HOD's will be held on 26th November 2020 at 10am in Committee Hall to discuss the following issues.

Agenda of meeting.

- 1] To discuss about the Department OPD and treatment charges.
- 2] Academic schedule to be formulated after University Exams.

The following Staff members were present for the meeting.

1] Dr. Ramakant. Nayak	Principal	for ✓
2] Dr. Vinay Patil	Vice principal	for ✓
3] Dr. Renuka Ammanagi	HOD OMDR	for ✓ 26/11/20
4] Dr. Ranganath Nayak	HOD OS	for ✓
5] Dr. Rajendra Hallikumar	HOD Prastho	for ✓
6] Dr. Madhu Pujar	HOD Cons	for ✓
7] Dr. Chandrashekhar. Y	HOD Pedo	for ✓
8] Dr. Vijay Naik	HOD Autho	for ✓
9] Dr. Anand Nayak	HOD Peen	for ✓
10] Dr. Vijayalakshmi. K	HOD anal M.M.s. path.	for ✓

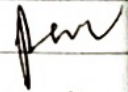

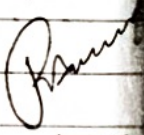
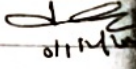
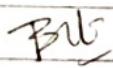


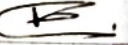
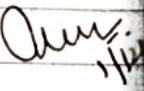
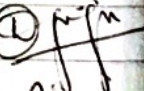
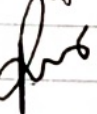
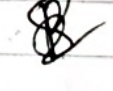

Dr. Ramakant Nayak
Principal

N.G. Halgekar Institute of
& Research Centre, Belagavi

Dated: 1/12/2020

A meeting of all HOD's will be held on Tuesday 1st December 2020 at 10am in Committee Hall.

The following staff members, ~~was~~ are present for the meeting

1.	Dr. Ramakant Nayak	Principal	
2.	Dr. Vijay Patil	vice principal	
3.	Dr. Renuka Ammanagi	HOD OMDR	
4.	Dr. Rangamath Nayak	HOD OS	
5.	Dr. Rajendra Hallikermath	HOD Prostho	
6.	Dr. Madhu Puyar	HOD Cons	
7.	Dr. Chandrashekhar Y.	HOD Pedo	
8.	Dr. Vijay Naik	HOD Ortho	
9.	Dr. Anasri Nayak	HOD Perio	
10.	Dr. Vijaylakshmi K.	HOD. Oral Path	
11.	Dr. Ravi Shirahatti	HOD Community	
12.	Dr. Pushpa P	Administrative Incharge	
13.	Dr. Neerendra Uppin	Academic Incharge	

Dr. Ramakant Nayak
Principal

M.M's. N.G. Halgekar Institute of Dental Science
& Research Centre, Belagavi-590010

Maratha Mandal's

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Email: mmnghids@gmail.com Website: www.mmdc.edu.in

Ref.No.MM/BDS/MDS /2020-21/805

Date: 27/11/2020

CIRCULAR

A meeting of all HOD's will be held on Tuesday 1st
December 2020 at 10 am in Committee Hall.

Note:

The Vice Principal, Academic Incharge, Administrative Incharge
and all the HOD's should attend the meeting.


Dr. Ramakant Nayak
Principal

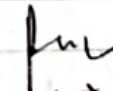
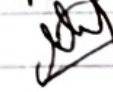
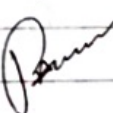
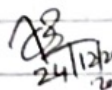
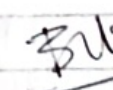

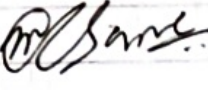
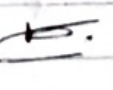
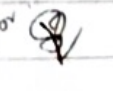
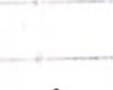



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& Research Centre, Belgaum-590010


Dr. Ramakant Nayak
Principal
M.M.'s N.G. Halgekar Institute of Dental Sciences
& Research Centre, Belagavi-590010.

Dated - 24/12/2020

A meeting of all HOD's will be held on Thursday 24th December 2020 at 10am in Committee Hall.

The following staff members ~~were~~ are present for the meeting.

Sl.No.	Name of the staff	Desi.	Sign
1.	Dr. Ramakant Nayak	Principal	
2.	Dr. Vijay Patil	Vice principal	
3.	Dr. Renuka Ammanagi	HOD OMDR	
4.	Dr. Ranganath Nayak	HOD OS	For,  24/12/20
5.	Dr. Rajendra Hallikavimath	HOD Prosthodontics	
6.	Dr. Madhu Pyaz	HOD Cons	
7.	Dr. Chandrashekhar Y.	HOD Pedo	
8.	Dr. Vijay Naik	HOD Ortho	
9.	Dr. Anjali Nayak	HOD Perio	For, 
10.	Dr. Vijaylaxshmi K.	HOD Oral Path	
11.	Dr. Ravi Shirahatti	HOD Community	
12.	Dr. Pushpa P	Administrative Incharge	
13.	Dr. Neerendra Uppin	Academic Incharge	

Dr. Ramakant Nayak
Principal

M.M's. N.G. Halgekar Institute of Dental Sciences
& Research Centre, Belagavi-590010.



Maratha Mandal's

Nathajirao G Halgekar Institute of Dental Sciences & Research Centre,
R S No. 47A/2, Near KSRP Ground, Bauxite Road, Belagavi – 590 010
Karnataka, India

Phone: 0831-2477682 Fax: 0831-2479323

Email: mmnghids@gmail.com Website: www.mmdc.edu.in

Ref.No.MM/BDS/MDS /2020-21/ 967

Date: 21/12/2020

CIRCULAR

A meeting of all HOD's will be held on Thursday 24th December 2020 at 10am in Committee Hall.

Note:

The Vice Principal, Academic Incharge, Administrative Incharge and all the HOD's should attend the meeting.


Dr. Ramakant Nayak
Principal

M.M.'s N.G. Halgekar Institute of Dental Sciences
& Research Centre, Belagavi-590010


Dr. Ramakant Nayak
Principal

M.M.'s N.G. Halgekar Institute of Dental Sciences
& Research Centre, Belagavi-590010.

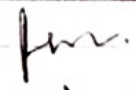

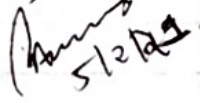
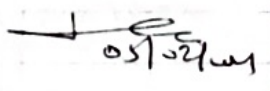




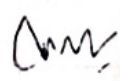
Dated 05/02/2021

A meeting of all HOD's will be held on 5th February 2021 at 10:00am in Committee hall.

Agenda

1. To discuss the Protocol and difficulties in managing the clinics.
2. Offline and online classes.
3. Any other matters.

The following staff members are present for the meeting.

Sl. No	Name of the staff	Desi	Sign
1.	Dr. Ramakant Nayak	Principal	
2.	Dr. Vijay Patil	Vice Principal	
3.	Dr. Renuka Ammanagi	HOD OMR	
4.	Dr. Ranganath Nayak	HOD OS	
5.	Dr. Rajendra Hallikerimath	HOD Prostho	
6.	Dr. Madhu Pyar	HOD Cons	
7.	Dr. Chandrashekhar Y.	HOD Pedo	
8.	Dr. Vijay Naik.	HOD Ortho	
9.	Dr. Anvati Nayak	HOD Perio	


Dr. Ramakant Nayak
Principal



Maratha Mandal's

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Ref.No.MM/BDS/MDS /2020-21 | 1287

Date: 02/02/2021

CIRCULAR

A meeting of all HOD's will be held on 05th February 2021 at 10:00am in Committee hall.

Agenda:

1. To discuss the Protocol and difficulties in managing the clinics.
2. Offline and Online classes.
3. Any other matters.


Dr. Ramakant Nayak
Principal

M.M's N.G Halgekar Institute of Dental Sciences
& Research Centre, Belagavi-590010

Copy to:

Vice Principal

Academic Incharge

Administrative Incharge

All the HOD's


Dr. Ramakant Nayak
Principal

M.M's N.G Halgekar Institute of Dental Sciences
& Research Centre, Belagavi-590010.

CIRCULAR

11/02/2021

HOD meeting was held on 05/02/2021 to discuss following Agenda.

1. To discuss the protocol & difficulties in managing the clinics
2. Online & offline classes.
3. Any other matter
 - a) Extension of timing for teaching staff for off campus work
 - b) To maintain movement register for staff at department
 - c) BMW management
 - d) Teaching beyond class rooms for students

Principal commenced the meeting by welcoming all the members. He informed about that vice Principal Dr. Viraj Patil & HOD Dr. Madhu Pujar are on leave. In place of Dr. Madhu, Dr .V.M Uppin represented the department of Conservative Dentistry and Endodontics.

The details of action taken report for the above mentioned agenda.

- 1) All HOD's were of the opinion to currently continue the OPD timing same till i.e., 1.30 pm till end of March. Taking into consideration situation of COVID further decision on extension of OPD timing can be made.
- 2) It was decided by discussion with all, to stop movement of attender to each department taking case paper along with patient. It was decided that patient will carry their own case paper, henceforth, along with them for treatment and deposit in department/reception counter while leaving hospital.
- 3) Principal asked all dept if they have any deficiency of attenders and required any new attenders.

Dr. Hallikerimath informed about requirement of one extra attenders.

Principal informed that if there is requirement of attender all the HOD's who require extra attender to give letter stating the work load of existing attenders and if new one is recruited what work will be assigned for him/her.Individually when enquired with each department Dr. Yavagal informed that two days a week the dept suffers with day to day activity because one attendres is posted to CRL two days a week. If that is stopped dept do not require new attender
- 4) Principal mentioned that if attenders are called for some office work, they are not to be sent. They are to be sent only if HOD's receive any circular or written document signed by principal. Also it was mentioned if attenders are busy doing work at dept. Dept need not send them for office work.
- 5) It was decided to continue with offline classes following all COVID norms as per RGUHS, Bengaluru protocol.


Dr. Ramakant Nayak
Principal

M.M's. N.G. Halgekar Institute of Dental Sciences
& Research Centre, Belagavi-590010.


Dr. Ramakant Nayak

CIRCULAR

11/02/2021

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2. Online & offline classes.
3. Any other matter
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Dr. Ramakant Nayak
Principal

M.M's. N.G. Halgekar Institute of Dental Sciences
& Research Centre, Belagavi-590010.


Dr. Ramakant Nayak
Principal

Any other matter :

1a) Principal mentioned about time leniency given to the teaching staff moving out of campus during college hours. During the discussion Dr. Aarati Nayak mentioned that sometimes for some reason staff have to go out of the campus and will not be able to come within 20 mins so some leniency can be considered.

So it was decided once in a while teaching staff can be given permission to going out for 45mins to 1 hour provided signed permission is obtained from the HOD. During that time Dr. Vijay Naik mentioned to have a format for the application for leaving out of the campus.

Principal informed Dr. Vijay Naik to formulate the same. The format was made and circulated to all members for approval. Upon approval, it was mentioned that after HOD's permission, Principal will also sign the application at the end of the day.

The printed copies of application to be send to all department.

However after this also entry at the gate will be maintained. Based on observation for one or two months of permission to the given for staff each month will be decided in forth coming HOD meetings

2a) Principal informed all HOD's to maintain movement register for staff both for within and outside campus movement.

Dr. Aarati Nayak & Dr. Ranganath Nayak opinioned that to have different movement register for teaching, non-teaching & PG student where Dr. Vijayalaxmi opinioned considering oral pathology department with less working staff it is not necessary to have different one. Finally principal concluded register can be maintained according to the department protocol and every staff movement is to be recorded.

He instructed Dr. Vijayalaxmi make circular for the same & the format to be followed for movement register. During the meeting circular was made approval from all the members was obtained for the same.

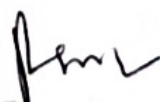
3a) Principal informed that BMW register will be sent to all the departments. Departments have to hence forth record the details of BMW generated at the department. Every day at the end attenders of the dept needs to weight the BMW generated & record it. The waste has to be collected in respective color coded Bag. The register will be updated on daily basis. One attender will be assigned for weighing bio medical waste and record the same.

5a) Principal appreciated the innovative idea of teaching outside classroom for PG student of Pedodontic organized by Dr. Chandrashekhar Yavagal and appraised the same regarding half day visits to Deshapande innovation centre, Hubli.

Principal informed all departments to think beyond classroom teaching & come out with innovative ideas in teaching. He also informed in the next HOD meeting all HOD's can come out with certain ideas for their respective department.


Dr. Ramakant Nayak
Principal

**M.M.'s. N.G. Halgekar Institute of Dental Sciences
& Research Centre, Belagavi-590010.**


Dr. Ramakant Nayak
Principal

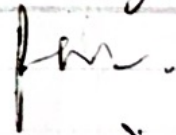



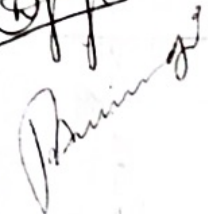
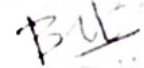
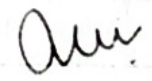

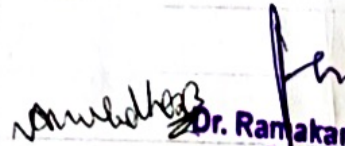

M.M.'s N G Halgekar Institute of Dental Science
& Research Centre, Belagavi-590010

Dated

24/02/2021

A meeting of all HOD's is called on 24/02/2021 at 10.30 A.M. in the meeting hall of college.

The following staff members are present for the meeting.

S.No.	Name of the Staff	Design.	Signature
1.	Dr Ramakant Nayak	Principal	
2.	Dr Viraj Patil	Vice-Principal	
3.	Dr Madhu Pujar	HOD	
4.	Dr Vijayalaxmi K.	HOD	
5.	Dr Renuka Ammangi	HOD	
6.	Dr R.B. Hallikerimath	HOD	
7.	Dr Aarti Nayak	HOD	
8.	Dr Vijay Naik	HOD	
9.	Dr Anuradha B.		
10.	Dr Veerendra Uppin	Academic E/c	

Dr. Ramakant Nayak
Principal
M.M's. N.G. Halgekar Institute of Dental Sciences
& Research Centre, Belagavi-590010.

Minutes of Meeting

Dated: 15/04/2021

A meeting was conducted by the Principal with all the Heads of Department on 15/04/2021 at 10 am in the Committee Hall.

Meeting started with Principal sir informing all HOD's to take more precaution while treating patients in the view of increased number of COVID-19 cases in Belagavi.

Students who remained absent from theory/practical classes and clinics on 12th April 2021 should get RT-PCR Covid-19 negative report compulsorily.

In the meeting it was decided to postpone the cultural event indefinitely & Principal sir asked to inform Dr. Pallavi Gopeshetti, Cultural committee incharge regarding the same.


II year MDS students should be relieved after May 15th. All the HOD's should instruct their respective students not to leave the station during their study holidays.

Total number of working days for the calculation of PG attendance will be sent from the office.

Principal sir asked to inform Dr. Rohini Sarnaik, Time table committee incharge to prepare time table for 2nd term postings & compensatory for missed postings during lockdown for III & IV BDS students.

7th BDS students who are missing 1:00 to 2:00 pm theory class because of their patients work in clinical posting should be given attendance after confirmation from the respective department.

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Dr. Ramakant Nayak
Principal
M.M.'s N.G. Halgekar Institute of Dental Sciences
& Research Centre, Belagavi-590018

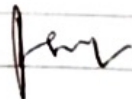
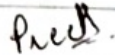


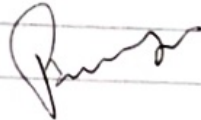

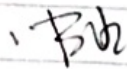

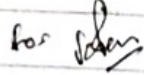
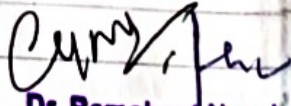


Dr. Ramakant Nayak
Principal
M.M.'s N.G. Halgekar Institute of Dental Sciences
& Research Centre, Belagavi-590018

Dated
20/04/2021

All the dental HOD's are hereby informed to attend the meeting in Committee hall on 21/04/2021 at 10 am

Agenda

1. To discuss the RGHHS orders RGU/AF/GE/4/2021 dated 11/04/2021.
2. Covid protocols in the institute and clinical postings.

Sl. NO.	Name of the staff	Designation	Sign
1.	Dr. Ramakant Nayak	Principal	
2.	Dr. Preethi K	Vice principal	
3.	Dr. Neerendra Uppin	Academic Incharge	
4.	Dr. Pushpa P	Adm I/c	
5.	Dr. Renuka Ammani	HOD OMDR	
6.	Dr. Ranganath Nayak	HOD OS	
7.	Dr. R.B. Hallikerimath	HOD Prostho	
8.	Dr. Madhu Puyaz	HOD Cons	
9.	Dr. Vijay Naik	HOD Ortho	
10.	Dr. C. Yavagal	HOD Pedo	
11.	Dr. Vijayalleshmi K	HOD Oral-Path	

Dr. Ramakant Nayak
Principal



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Phone: 0831-2477682 Fax: 0831-2479323

Email: mmnghids@gmail.com Website: www.mmde.edu.in

Date: 20/4/2021

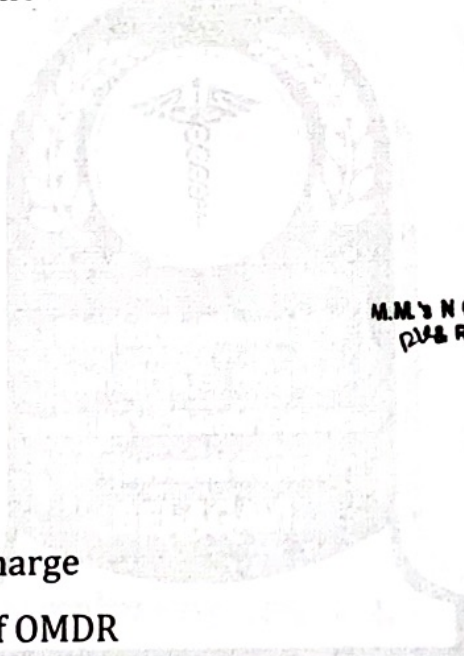
Ref.No.MM/BDS/MDS/2020-21/90

CIRCULAR

All the dental HOD's are hereby informed to attend the meeting in committee hall on 21/04/2021 10.00 a.m.

Agenda

1. To discuss the RGUHS orders RGU/AFF/GE/4/2021 dated: 19.04.2021
2. Covid protocols in the institute and clinical postings



Principal
Dr. Ramakant Nayak
Principal

M.M.'s N.G. Halgekar Institute of Dental Sciences
& Research Centre, Belagavi-590010

Copy to,

1. Vice Principal
2. Academic Incharge
3. Administrative Incharge
4. HOD Department of OMDR
5. HOD Department of Oral Surgery
6. HOD Department of Public Health Dentistry
7. HOD Department of Prosthodontics
8. HOD Department of Conservative Dentistry
9. HOD Department of Orthodontics
10. HOD Department of Pedodontics
11. HOD Department of Oral Pathology

Principal
Dr. Ramakant Nayak
Principal

M.M.'s N.G. Halgekar Institute of Dental Sciences
& Research Centre, Belagavi-590010.

Dated
28/04/2024

All the dental HOD'S are hereby informed to attend the meeting in Committee hall on 28/04/2024 at 10 am

The following staff members are present for the meeting

S.No	Name of the staff	Designation	Sign
1	Dr. Ramakant Nayak	Principal	
2	Dr. Preethi K	Vice Principal	
3	Dr. Neerendra Uppin	Academic I/c	
4	Dr. Pushpa P	Adm I/c	 28/4/24
5	Dr. Renuka Ammangi	HOD OMOR	 28/4/24
6	Dr. Anuradha B	Community	
7	Dr. Rangnath Nayak	HOD OS	
8	Dr. R. B. Hallikerimath	HOD Prostho	
9	Dr. Madhu Pujar	HOD Cons	
10	Dr. Chandrashekhar Y	HOD Perio	
11	Dr. Vijay Naik	HOD Ortho	
11	Dr. Anjali Nayak	HOD Perio	
12	Dr. Vijayalakshmi K.	HOD Oral Path	

Dr. Ramakant Nayak
Principal

Minutes of Meeting

Dated: 28/04/2021

A meeting was conducted by the Principal Sir with all the Heads of Department on 28/04/2021 at 10 am in the Committee Hall.

Principal Sir informed all the members that Dr Zarir Ruttonji is made incharge of RTPCR report verification of all students after lockdown.

Students who wish to stay back and attend clinical postings can do so after taking their parent's consent and permission from respective head of departments.

Attendance should be given to all students for clinical postings during lockdown.

New clinical postings should be prepared from 11th May accommodating major departments in the postings.

Principal Sir informed all HODs to change the name board of staffs that are relieved from the institution and newly joined staff names should be added in the respective departments.

Protocols should be prepared for upcoming university exams during Covid times. All the departments should be ready for all the eventualities and required consumable materials for exams should be indented.

College Ids are issued for all the non teaching staff and they should be instructed to wear it all the time.

Declaration and Covid history forms should be taken from all the patients. Same was informed to the clerical staff at the counter.

Unnecessary movement of nonteaching staff within the campus should be avoided.


Dr. Ramakant Nayak
Principal

M.M.'s N G Halgekar Institute of Dental Sciences
& Research Centre, Belgaum-590010


Dr. Ramakant Nayak
Principal

M.M.'s. N.G. Halgekar Institute of Dental Sciences
& Research Centre, Belagavi-590010.

Date

10/5/21

A zoom online meeting was scheduled on 10/5/21 at 11am with President Madam and Principal Sir

The following staff members attended the meeting

S. No.	Name of the staff	Designation	Sign
1.	Dr. Ramakant Nayak	Principal	fmr
2.	Dr. Preeti K	vice-principal	Preeti
3.	Dr. Veerendra Uppin	Academic I/c	
4.	Dr. Pushpa P	Adm I/c	
5.	Dr. Penuka Ammangi	HOD	
6.	Dr. Anuradha B	HOD	
7.	Dr. Rangnath Nayak	HOD	
8.	Dr. R.B. Hallikerimath	HOD	Buz
9.	Dr. madhu Pujar	HOD	fmr
10.	Dr. Chandrashekhar Y	HOD	Chm
11.	Dr. Vijay Naik	HOD	
12.	Dr. Aarati Nayak	HOD	Am.
13.	Dr. Nijaylakshmi K	HOD	

fmr
Dr. Ramakant Nayak
Principal

M.M's. N.G. Halgekar Institute of Dental Sciences
& Research Centre, Belgaum

Minutes of Meeting

Dated: 10/05/2021

A Zoom online meeting was conducted by the President Madam and Principal Sir with all the Heads of Department on 10/05/2021 at 11 am.

Madam discussed with the members regarding the functioning of dental colleges during lockdown.

Madam informed in the meeting that our staffs and students should not leave station and be ready to work in Covid set up when we are asked to do so by the RGUHS.

Madam asked the members to share their opinion regarding closing of institution during lockdown as some of our department students have been tested positive in the last few days.

All the members shared their opinion. They also told difficulties in the commute of teaching and non teaching members during lockdown.

It was decided in the meeting to keep the college open and Hod's should take a call regarding number of non teaching staff, pgs reporting to the duties as per their respective department requirements.

Hod's should also ensure that the PG'S and interns of their departments do not travel back home during this lockdown period.


Dr. Ramakant Nayak
Principal
N.G. Halgekar Institute of Dental Sciences
, Research Centre, Belgaum-590010

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Dr. Ramakant Nayak
Principal

M.M's. N.G. Halgekar Institute of Dental Sciences
& Research Centre, Belagavi-590010.

Date

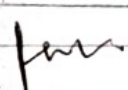
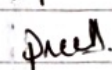

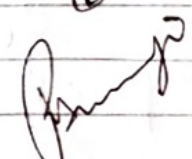
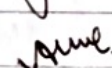

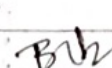

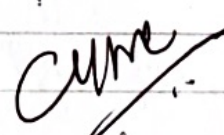
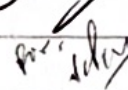
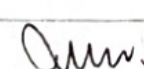
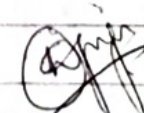
10/6/2021

A meeting of all the HOD's will be held on 10th June 2021 at 10.00 am in Committee hall.

* Agenda :-

To discuss the BDS curriculum & skill sets imparted to BDS graduate.

The following staff members are present for the meeting :-

Sl. No.	Name of the staff	Designation	Sign
1	Dr. Ramakant Nayak	Principal	
2	Dr. Preethi K.	Vice principal	
3	Dr. Veerendra Uppin	Academic I/c	leave
4	Dr. Pushpa P.	Adm I/c	
5	Dr. Renuka Ammangi	HOD OMDR	
6	Dr. Anuradha B.	Incharge Community	
7	Dr. Rangnath Nayak	HOD OS	
8	Dr. R. B. Hollikerimath	HOD Prostho	
9	Dr. Madhu Pujar	HOD Cons	
10	Dr. Chandrashekhar Y	HOD Pedo	
11	Dr. Vijay Naik	HOD Ortho	
12	Dr. Anand Nayak	HOD Perio	
13	Dr. Vijayalakshmi K.	HOD Oral Path	

Dr. Ramakant Nayak
Principal

M.M's. N.G. Halgekar Institute of Dental Sciences
& Research Centre, Belagavi-590010.



Maratha Mandal's

Nathajirao G Halgekar Institute of Dental Sciences & Research centre,
R S No. 47A/2, Near KSRP Ground, Bauxite Road, Belagavi – 590 010
Karnataka, India

Phone: 0831-2477682 Fax: 0831-2479323

Email: mmnghids@gmail.com Website: www.mmhc.edu.in

Ref.No.MM/BDS/MDS /2021-22 / 234

Date: 07/06/2021

CIRCULAR

All the dental HOD's are hereby informed to attend the meeting in the committee hall on 10/06/2021 at 10.00 a.m.

Agenda:

- To discuss the BDS curriculum and skill sets imparted to BDS graduate.


Dr. Ramakant Nayak
Principal

M.M.'s N.G. Halgekar Institute of Dental Sciences
& Research Centre, Belagavi-590010

Copy to:

Vice Principal
Academic Incharge
Administrative Incharge
HOD Department of OMDR
HOD Department of Oral Surgery
HOD Department of Public Health Dentistry
HOD Department of Prosthodontics
HOD Department of Conservative Dentistry
HOD Department of Orthodontics
HOD Department of Pedodontics
HOD Department of Oral Pathology
HOD Department of periodontology


Dr. Ramakant Nayak
Principal

M.M.'s N.G. Halgekar Institute of Dental Sciences
& Research Centre, Belagavi-590010.

Minutes of Meeting

Dated: 10/06/2021

meeting was conducted by the Principal Sir with all the Heads of Department at 11 am in the Committee Hall.

The agenda of the meeting was to discuss the BDS curriculum and skill sets imparted in BDS graduates.

Principal Sir informed all the members regarding Zoom meeting conducted by Honorable vice chancellor with all the principals of dental colleges and BOS members regarding various matters with respect to Dentistry. The meeting was regarding "Standards of Reforming Dental education in Karnataka state".

Principal Sir asked all the members to share their measures to be taken to improve skill sets of BDS students to make them ready for clinical practice.

HOD's discussed various things that they can inculcate in their department lessons aiming to improve hard and soft skills of the BDS students.

Various measures like comprehensive cases, different case scenarios, simulations, communication skills, comprehensive dental care, and non patient procedures on the models were discussed.

Principal Sir asked all HOD's to give in writing regarding the additions in the training programme for interns to improve their skills sets for clinical practice which will in turn elevate their job opportunities.

Members also discussed about the covid protocol for the students who are returning to institution from out of station post lockdown. It was decided in the meeting that the students should go for three days self quarantine in Belgaum after arrival. Students should get their RTPCR test done after 3 days of quarantine in Belgaum. Arrangements for samples collection in the campus will be facilitated.

Principal Sir asked all the HOD's to indent all the materials required for upcoming university exams. Sir also asked to get dental chairs maintenance done on regular basis.

The HOD'S should instruct the nonteaching staff/PG's to run the hand waterlines/X ray machines on daily basis.

For. CHIM → [Signature] [Signature] [Signature]

Dr. Ramakant Nayak
Principal

M.M's. N.G. Halgekar Institute of Dental Sciences
& Research Centre, Belagavi-590010.

17/06/2021

A meeting was conducted on 17/06/2021.

Agenda:-

To discuss the BOS curriculum & skill sets imparted to BOS graduate

The following staff members are present for the meeting

S NO	Name of the staff	Designation	Sign
1	Dr. Ramakant Nayak (Chairman)	Principal	
2	Dr. Pooethi K (Member-Secretary)	Viceprincipal	
3	Dr. Veerendra Uppin	Prof	
4	Dr. Pushpa P	Prof	
5	Dr. Renuka A	Prof & Head	
6	Dr. Anuradha B	Incharge Head	
7	Dr. Rangnath N	Prof & Head	
8	Dr. R.B. Hallikerimani	Prof & Head	
9	Dr. Madhu P	Prof & HOD	
10	Dr. Chamekoshelkar	PROF & HEAD	
11	Dr. Vijay Naik	Prof & Head	
12	Dr. Anjali Nayak	Prof. Head	
13	Dr. Vijayalakshmi	Prof & Head	

Dr. Ramakant Nayak
Principal

M.M's N.G. Halgekar Institute of Dental Science
& Research Centre, Belagavi-590010.

Minutes of Meeting

Date: 17/06/2021

A meeting was conducted by the Principal Sir with all the Heads of Department at 10 am in the Committee Hall.

The meeting was held in continuation with the discussion on skill sets to be imparted in BDS students.

Principal asked all the members to look through journal book of interns which was made according to earlier DCI regulations and suggest any changes to be made as per new regulations.

All the HOD's read out their respective department proposals which are designed and structured to improve the skill sets amongst BDS students.

Discussion went on current strategies and future proposals, setting the objectives to improve the clinical skills, communication skills, scientific research orientation and preparation for higher education programme for the BDS STUDENTS.

Sir asked all the members to host various events in association with CDE cell for interns like workshops, symposium, interdepartmental meets, case based discussions, designation of one intern to assist PG students, basic laboratory investigations training, cross sectional surveys, private practice setup, documentation, management of emergency cases, professional ethical and medicolegal issues, biomedical waste disposal.

Sir instructed all the HOD'S to be strict in monitoring the clinical work of interns and their completion should be given based on their clinical efficiency.

Discussion was also done on how to motivate BDS students to achieve university ranking and role of staff members in facilitating the same.

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Dr. Ramakant Nayak
Principal

M.M.'s N.G Halgekar Institute of Dental Science,
& Research Centre, Belgaum-590010

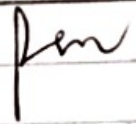
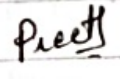


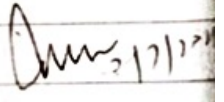
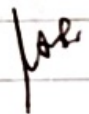
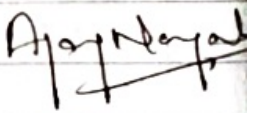

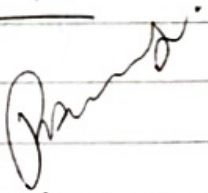
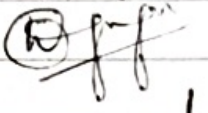
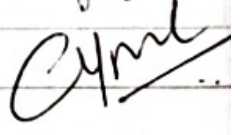
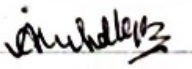
Handwritten signature:
Dr. Ramakant Nayak
Principal

M.M.'s. N.G. Halgekar Institute of Dental Sciences
& Research Centre, Belagavi-590010.

2/7/21

A meeting was conducted on 2/7/21 at 10 AM with all HOD's, Academic Incharge & Administrative incharge.

Agenda: To discuss regarding upcoming Ph Loans

Sl No.	Name of the Staff	Designation	Sign.
1.	Dr. Ramakant Nayak	Principal	
2.	Dr. Preeti K.	Vice-principal	
3.	Dr. Veerendra Uppin	Academic I/c	
4.	Dr. Pushpa. P.	Adm I/c	
5.	Dr. Rangnath Nayak	HOD OS	
6.	Dr. Aarati Nayak	HOD Perio	
7.	Dr. Madhu Pujar	HOD Cons	
8.	Dr. R.B. Hallikemimath	HOD Prostho	
9.	Dr. Vijay Naik	HOD Ortho	
10.	Dr. Renuka Ammangi	HOD OMDR	
11.	Dr. Vijayalakshmi K.	HOD Oralpath	
12.	Dr. Chandrashekhar Y.	HOD Pedo	
13.	Dr. Anuradha B.	Incharge Community	


Dr. Ramakant Nayak
Principal

M.M's. N.G. Halgekar Institute of Dental Sciences
& Research Centre, Belagavi-590010.

Minutes of Meeting

Dated: 2/07/2021

A meeting was conducted by the Principal with all the HOD's at 11 am in the committee room.

Agenda: Regarding conducting of upcoming PG practical exams.

- Principal informed all the HOD's that the practical exam exercises should be carried out on patients following Covid guidelines as per the directions from the university.
- University has asked to follow DCI guidelines for the upcoming exams with some flexibility.
- Consent form from student and patients should be taken.
- Vaccine history of students and patients to be taken.
- Students should be appraised regarding the exam pattern.
- RTPCR and RAT test can be carried out on exam patients one day prior to exams.
- Number of exam patients to be given from all the departments by next week to procure RAT kit.
- Any other consumable materials required for upcoming exams should be indented.
- Practical exams to be completed by 31st July 2021.
- Few examiners' list with their address, phone numbers, TIN to be kept ready.
- Photographs of practical exams should be documented.
- For exam patients concession in treatment charges could be given.
- Principal asked all the HOD's to look through college prospectus and suggest any changes required with their respective department details. Time of one month is given for the same.

Dr. Ramakant Nayak
Principal

M.M.'s N.G. Halgekar Institute of Dental Sciences
& Research Centre, Belagavi-590010.

Dr. Ramakant Nayak
Principal

M.M.'s N.G. Halgekar Institute of Dental Sciences

14/07/2021

A meeting was conducted on 14/07/2021 at 10am with All HOD's & Academic incharge & administrative incharge

- Agenda :-
- 1) To discuss publication Ethics & norms of institute
 - 2) To discuss preparation of upcoming MDS clinical exam
 - 3) Effective utilization of extra clinical hours for BDS students
 - 4) To Head of Departments who are part of Ethical Committee should come prepared with the draft of the publication norms constituted to be constituted for our Institute

Sl.No.	Name of the staff	Designation	Sign
1)	Dr. Ramakant Nayak	Principal	
2)	Dr. Preethi Kusugal	Vice-principal	
3)	Dr. Veerendra Uppin	Academic I/c	
4)	Dr. Pushpa P.	Adm I/c	
5)	Dr. Rangnath Nayak	HOD OS	
6)	Dr. Anadi Nayak	HOD Pedo	
7)	Dr. Madhu Pujar	HOD Cons	
8)	Dr. R. B. Hallikeshmath	HOD Prostho	
9)	Dr. Vijay Naik	HOD Ortho	
10)	Dr. Renuka Ammanagi	HOD OMDR	
11)	Dr. Vijayalakshmi K.	HOD Oral Path	
12)	Dr. Chandrashekhar Y.	HOD Pedo	
13)	Dr. Anuradha B.	incharge Community	

Dr. Ramakant Nayak
Principal
M's. N.G. Halgekar Institute of Dental Science
& Research Centre, Belagavi-590010.



Maratha Mandal's

Nathajirao G Halgekar Institute of Dental Sciences & Research Centre,
RS No. 47A/2, Near KSRP Ground, Bauxite Road, Belagavi – 590 010
Karnataka, India

Phone: 0831-2477682 Fax: 0831-2479323

Email: mmnghids@gmail.com Website: www.mmdc.edu.in

Ref. No. MM/BDS/MDS/2021-22/ 319

Date: 12/07/2021

CIRCULAR

All the dental HOD's are hereby informed to attend the meeting in the committee hall on 14/07/2021 at 10:00 am.

Agenda:

- To discuss Publication Ethics and norms of the Institute.
- To discuss preparation of upcoming MDS clinical exams.
- Effective utilization of extra clinical hour for BDS students.
- The Head of Departments who are part of Ethical Committee should come prepared with the draft of the publication norms constituted/ to be constituted for our Institute.


Dr. Ramakant Nayak
Principal

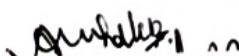
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& Research Centre, Belagavi-590010

Copy to:

Vice Principal
Academic Incharge
Administrative Incharge
All HOD's


Dr. Ramakant Nayak
Principal

M.M.'s N.G. Halgekar Institute of Dental Sciences
& Research Centre, Belagavi-590010,



Minutes of Meeting

Dated: 12/07/2021

A meeting was conducted by the Principal with all the HOD's at 10 am in the committee hall to discuss regarding publication ethics and norms of the institute.

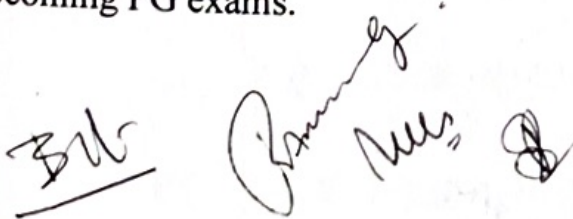
Principal asked all the HOD's to share their views regarding the authorship for publications of various research projects. After discussion and inputs with all the HOD's the following guidelines were set for institutional publications:

- **Dissertation:** PG student should be the first author for their manuscript of the dissertation and guide should be the corresponding author.
- **Research projects other than dissertation:** The authorship should be according to the substantial contribution. ICMJE recommendations for the authorship should be followed.
- **Case Reports:** The authorship should be according to the substantial contribution who has made the diagnosis, formulated the treatment planning and guided the case till the completion.
- The financial payment towards publication should be shared among the authors.
- The statistician (Public Health Dentistry) should be given authorship or acknowledgement depending on their contribution towards the study.
- Ethical clearance is required for UG Students survey projects that are going to be published.

Principal asked Dr Renuka Ammanagi (Institutional ethical committee) to prepare detailed research publication / presentation ethics and guidelines of the institute and to be circulated among staffs and students.

The Principal instructed all the HOD's to work out on protocol to benefit UG students in their extra clinical hours that has been allotted in their time table to compensate the loss during lock down.

The Principal informed all the HOD's to be in touch with staffs of reputed RGUHS affiliated institutions and see to that uniformity is maintained in the conduction of upcoming PG exams.



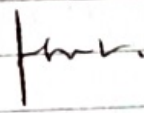


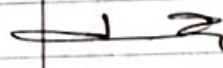
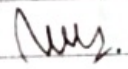
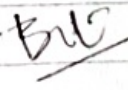

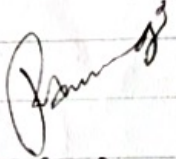
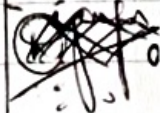
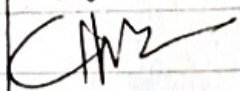
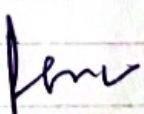


Dr. Ramakant Nayak
Principal

M.M's. N.G. Halgekar Institute of Dental Sciences
& Research Centre, Belagavi-590010.

A meeting was conducted on 10/8/2021 at 9-30 am with all HOD's & Administrative Incharge.

Agenda: Regarding the non-payment of Post-graduate fees.

Sl. No.	Name of the staff	Designation	Sign
1.	Dr. Ramakant Nayak	Principal	
2.	Dr. Preeti Kusugal	Vice-principal	- Leave -
3.	Dr. Veerendra Uppin	Academic I/c	
4.	Dr. Pushpa P	Adm I/c	
5.	Dr. Ranganath Nayak	HOD OS	
6.	Dr. Anzabi Nayak	HOD Perso	
7.	Dr. Madhu Pyar	HOD Cons	- Leave -
8.	Dr. R.B. Hallikerimath	HOD Prostho	
9.	Dr. Vijay Nait	HOD Ortho	
10.	Dr. Renuka Ammanagi	HOD OMR	
12.	Dr. Vijayalakshmi K	HOD Oral Path	 ON LEAVE
12.	Dr. Chandrashekhar Y.	HOD Pedo	
13.	Dr. Anuradha B.	Incharge Community	

Dr. Ramakant Nayak
Principal

M.M's. N.G. Halgekar Institute of Dental Sciences
Centre, Belagavi-590011

Minutes of Meeting

Dated: 10.08.2021

Meeting was called at 9:30 am by principal to all the department HOD's. The following HOD's have attended the meeting.

Principal Dr Ramakanth Nayak

Dr Ranganath Nayak

Dr Aarati Nayak

Dr Hallikerimath

Dr Vijay Naik

Dr Renuka Ammanagi

Dr Pushpa S P

Dr Hemanth Cons

Dr Ramya from Pedo represented from their department.

Principal addressed to all the HOD's regarding the non-payment of Post Graduate fees in the academic year 2021-22.

The Principal asserted that all HOD's should strictly comply to any message/circular/instruction sent by principal or management.

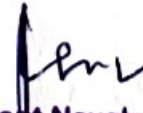
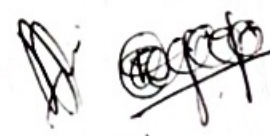
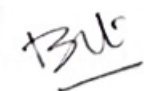
All HOD's were asked by the Principal to give suggestions of fees that are overdue from PG's. Various suggestions were given by HOD's and incharges.

Finally suggestion was made by Dr Ranganath, was accepted and approved unanimously.

It was suggested that the default student be given to pay the amount by August 31st 2021, failing which penalty of 10% on the dues would be levied from 1st September 2021 till the dues are cleared. However, to prevent further procrastination the defaulting student will be debarred from attending online lectures, department activities, clinics until the such time the arrears have been cleared after 30th September 2021.

Notice to above effect, will be circulated to all the defaulters notifying them these deadlines and policy decisions.

Also Principal conveyed the message, Since post covid OPD cases are on the rise the department can start with further treatment.



Dr. Ramakanth Nayak
Principal

M.M.'s N.G Halgekar Institute of Dental Sciences
& Research Centre, Belagavi-590010

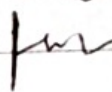

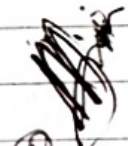

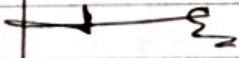
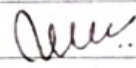

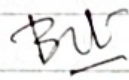
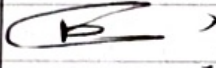
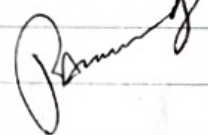
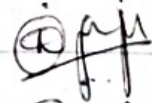
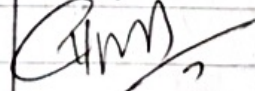
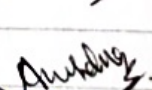
Dr. Ramakanth Nayak
Principal

M.M.'s N.G. Halgekar Institute of Dental Sciences
& Research Centre, Belagavi-590010

A meeting of all HOD's & office bearers will be held on 2nd Sept 2021 at 10 a.m in Committee hall

Agenda:-

- 1) Establishment of Institution's Innovation Council (IIC) in our Institute
- 2) Any other matter

Sl No.	Name of the Staff	Designation	Sign
1)	Dr. Ramakant Nayak	Principal	
2)	Dr. Preethi Kusugal	Vice-Principal	
3)	Dr. Veerendra Uppin	Academic IIC	
4)	Dr. Pushpa P.	Adm IIC	
5)	Dr. Rangnath Nayak	HOD OS	
6)	Dr. Anurati Nayak	HOD Perio	
7)	Dr. Madhu Pujar	HOD Cons	
8)	Dr. R. B. Hollikenmath	HOD Prostho	
9)	Dr. Vijay Naik	HOD Ortho	
10)	Dr. Renuka Anmangi	HOD OMDR	
11)	Dr. Vijayalakshmi K.	HOD Oralpath	
12)	Dr. Chandrashekar Y.	HOD Pedo	
13)	Dr. Anuradha B.	Incharge Community Auditing	

Dr. Ramakant Nayak
Principal



Maratha Mandal's

Nathajirao G Halgekar Institute of Dental Sciences & Research centre,
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Phone: 0831-2477682 Fax: 0831-2479323

Email: mmnghids@gmail.com Website: www.mmdc.edu.in

Ref.No.MM/BDS/MDS/2021-22/561

Date: 27/08/2021

CIRCULAR

A meeting of all Dental HOD's and office bearers will be held on
2nd September 2021 at 10 a.m. in the Committee hall.

AGENDA:

- 1) Establishment of ~~New~~ Institution's Innovation Council (IIC) in our institute.
- 2) Any other matter.


Dr. Ramakant Nayak
Principal

M.M.'s. N.G. Halgekar Institute of Dental Sciences
& Research Centre, Belagavi-590010.


Dr. Ramakant Nayak
Principal

M.M.'s. N.G. Halgekar Institute of Dental Sciences
& Research Centre, Belgaum-590010

Minutes of Meeting

Date: 2/09/2021

A meeting was conducted by the Principal with all the Heads of Department at 10 am in the Committee Hall.

Agenda: Establishment of Institution Innovation Cell(IIC) and other matter

- Principal asked all the HODs to give their opinion and inputs regarding formation of innovation cell at our institution.
- All the members gave their valuable suggestions with respect to innovations that could be done at our institute in the field of herbal medicine, prevention of diseases at community level, designing lasers, innovative prosthodontic and orthodontic appliances.
- All the members unanimously agreed for the establishment of IIC at our institute.
- Dr Ranganath Nayak, Dr Aarati Nayak, Dr Vijayalakshmi K and Dr Chandrashekhar Yavagal volunteered to become members of the core committee of IIC.
- Principal asked all the HODs to discuss with their respective department staff and ask them to come up with innovative ideas in designing new equipments/instruments/medicines that could be patented followed by marketing in the industry.
- Principal asked all the HODs to suggest some of the advanced digital equipments/machines for their respective department that are mentioned in the DCI proforma as optional. The following equipment were suggested by the members that would be beneficial for both UG and PG students:

Name of the equipment	Quantity	Department
Surgical Microscope	2	Conservative & Endodontics
RVG	1	
Surgical Microscope	1	Periodontics
RVG	1	
Pressure sensitive probe	1	
TMJ Occlusal Scan	1	Oral Surgery
Surgical operating microscope	1	
Loupes	3	
Hard tissue Laser	1	Conservative & Endodontics Periodontics, Oral Surgery

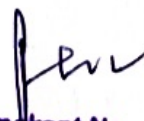
[Handwritten signatures and initials]

Dr. Ramakant Nayak
Principal

M.M's. N.G. Halgekar Institute of Dental Sciences
& Research Centre, Belagavi-590010.

Intra oral Scanner	1	Paedodontics, Prosthodontics Orthodontics
3D printer	1	Prosthodontics
CBCT	1	Orthodontics, OMDR,
Laser for PBT	1	OMDR
Carbon monoxide monitor	1	Public Health Dentistry

- It was decided in the meeting to continue with the ritual of Ganapathi pooja and prasad this year.
- Principal asked all the members to give their opinion regarding organizing graduation ceremony for the present intern batch in the end of December.
- Some of the members suggested to conduct convocation in simple manner with only participation of students not their parents as it would pose risk of covid since the parents will be arriving from different states and districts. Parents could watch the event through online telecast.
- It was decided to take the opinion of intern students and then finalize the things regarding convocation considering the covid situation at that time.
- Principal asked Dr Preethi Kusugal to convey examination committee incharge Dr Hemant Vagarali to finalize dates for preliminary examination for final BDS students.
- Principal also asked Dr Preethi Kusugal to convey time table committee incharge Dr Rohini Surnaik to put compensatory clinical postings that was missed during lock down till 30th of September for IV BDS and 10th October for I, II & III BDS students.
- As all the HODs informed principal regarding completion of theory portion, it was decided to utilise the theory class time for clinical postings. It was decided for III BDS from 9am to 11.30am and for IV BDS from 11.00am to 2.30 pm.
- Oral pathology practicals to be conducted on Thursdays from 12.30pm to 2pm for III BDS students.
- Members also complained about the severe attendance shortage of IV BDS student Saish Gavali.


Dr. Ramakant Nayak
Principal
 M.M's. N.G. Halgekar Institute of Dental Sciences
 & Research Centre, Belagavi-590010.

- Principal instructed Dr Preethi Kusugal to convey message to his mentor Dr Chithra Melavanki to keep documents of his attendance of all the departments signed by him and a copy of mail sent to his parents.
- Dr Renuka Ammanagi asked all the members to give common email id of respective departments for sending soft copies of OPG of patients.
- Principal informed all the members that DCI has given ultimatum for all the institutions which are not NAAC accredited to complete the process in the next 6 months.
- Principal informed that Dr Ranganath Nayak will be assisting Dr Vijayalakshmi K in NAAC matter as a facilitator.
- 7 faculty members will be appointed as incharge for 7 criteria from all the departments. Those 7 members should be relieved from departmental clinical duties other than taking lectures, guiding PGs.
- Principal informed that office will be sending various circulars pertaining to NAAC and all departments should revert with the required information with utmost urgency.
- Institution will be organizing various seminars and workshops for the enrichment of knowledge of staff members regarding NAAC data management software, LMS, E -content learning.
- Students studying at our institute presently should be sensitized regarding NAAC.
- Email id of alumni should be taken and they should be appraised regarding feedback that will be taken by NAAC committee.


Dr. Ramakant Nayak
Principal
M.M's. N.G. Halgekar Institute of Dental Sciences
& Research Centre, Belagavi-590010.



Date-13/09/2021

All the dental HOD's are hereby informed to attend the meeting in the Committee hall on 13/09/2021 at 9:10 am.

Agenda:-

① Students attendance & internal Assessment

The following members attended the meeting:-

Sl.No.	Name of the staff	Designation	Signature
1)	Dr. Ramakant Nayak	Principal	[Signature]
2)	Dr. Preethi Kusugal	Vice-principal	[Signature]
3)	Dr. Veerendra Uppin	Academic Ilc	[Signature]
4)	Dr. Pushpa P.	Adm. Ilc	-leave
5)	Dr. Rangnath Nayak	HOD OS	[Signature]
6)	Dr. Anurati Nayak	HOD Perio	[Signature]
7)	Dr. Madhu Pujar	HOD Cons	[Signature]
8)	Dr R.B. Hollikemmadh	HOD Prostho	[Signature]
9)	Dr. Vijay Naik	HOD Ortho	[Signature]
10)	Dr Renuka Ammangi	HOD OMR	[Signature]
11)	Dr Vijayalakshmi K.	HOD orol path	
12)	Dr Chandrashekar Y.	HOD Pedo	[Signature]
13)	Dr Anuradha B.	Incharge Community.	[Signature]

[Signature]
Dr. Ramakant Nayak
Principal



Maratha Mandar's

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Email: mmnghids@gmail.com Website: www.mmde.edu.in

Ref.No.MM/BDS/MDS /2021-22 / 613

Date: 09/09/2021

CIRCULAR

All the dental HOD's are hereby informed to attend the meeting in the committee hall on 13/09/2021 at 9:10 am.

Agenda : (i) Students attendance and Internal Assessment


Dr. Ramakant Nayak
Principal

M.M.'s N.G. Halgekar Institute of Dental Sciences,
D.S.R. Research Centre, Belagavi-590010

Copy to:

- i) Vice Principal ...
- ii) Academic Incharge
- iii) Administrative Incharge
- iv) All HOD's

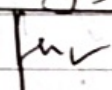
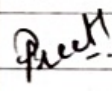


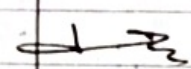
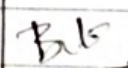
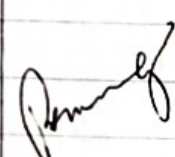
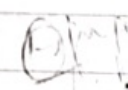
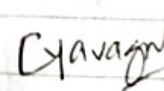
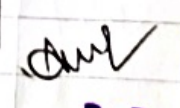

Dr. Ramakant Nayak
Principal

M.M.'s N.G. Halgekar Institute of Dental Sciences
& Research Centre, Belagavi-590010.

A Meeting was called by the principal to all the Dental HOD's to discuss MOU with Hindalco on 13/10/2021 at 10:30 AM in the Committee hall

* Agenda :-

1) To discuss regarding MOU with Hindalco

Sl No.	Name of Staff	Designation	Sign
1)	Dr. Ramakant Nayak	Principal	
2)	Dr. Preethi Kusugal	Vice-principal	
3)	Dr. Veerendra Uppin	Academic I/c	
4)	Dr. Pushpa P.	Adm I/c	
5)	Dr. Rangnath Nayak	HOD OS	
6)	Dr. Anadi Nayak	HOD Perio	
7)	Dr. Madhu Pujar	HOD Cons	
8)	Dr. R. B. Hallikemath	HOD Prostho	
9)	Dr. Vijay Naik	HOD Ortho	
10)	Dr. Renuka Aramangi	HOD OMDR	
11)	Dr. Vijayalakshmi K	HOD Oralpath	
12)	Dr. Chandrashekhar Y.	HOD Pedo	
13)	Dr. Anuradha B.	Community I/c	

Dr. Ramakant Nayak
Principal

M.M's. N.G. Halodha

Minutes of Meeting

Date: 13/10/21

A meeting was conducted by Principal with all the HODs in the committee hall at 10.30am.

Agenda: To discuss regarding MoU with Hindalco

- Principal updated all the members regarding MoU with Hindalco for dental treatment of their employees.
- The process of obtaining MoU was initiated in the month of January 2021 and treatment charges were quoted for them in Jan 2021 hence Principal informed all the HODs to follow the treatment charges for the Hindalco employees which has been intimated to them.
- Sir informed that Hindalco employees who visit our institute for treatment will be having a referral letter. The copy of referral letter will be attached to case paper for identification. Original referral letter will be maintained with Mr Pramod Jadhav.
- Sir instructed all the HODs to maintain one separate register for above mentioned patients and their case paper should not be sent to main counter. Respective departments should keep the case paper.
- If patients are referred to other department, one person should accompany patient and handover case paper and take respective staff incharge sign.
- Sir asked all the HODs to make one staff incharge for the same to maintain records.
- Sir also informed that treatment charges should be mentioned in the case paper and once the treatment is completed the payment of patients will be reimbursed directly by the company.
- Sir asked all the HODs to note that this facility is available only for the employees of Hindalco and not for their family members.
- Before commencement of any treatment the rough estimation of treatment required and its charges should be submitted to the office.
- In response to this Dr Ranganath Nayak, HOD of Oral surgery requested to do some modifications in the case paper treatment chart so that the comprehensive treatment required and its charges will be there in record.
- Dr Vijayalakshmi, HOD of Oral Pathology asked all the HODs to follow the current charges for haematology investigations as it was not in the treatment charge chart.


Dr. Ramakant Nayak
Principal

M.M.'s N.G Halgekar Institute of Dental Science
& Research Centre, Belgaum-590010


Dr. Ramakant Nayak
Principal

M.M.'s. N.G. Halgekar Institute of Dental Sciences
& Research Centre, Belgaum-590010

A Meeting of Dental HOD's & time table Committee was scheduled on 2/11/2021 at 9:30 am in College Council hall to discuss about protocols framed for identifying slow/advanced learners & also finalise on Integrated teaching.

Sr No.	Name of the staff	Designation	Sign
1)	Dr. Ramakant Nayak	Principal	[Signature]
2)	Dr. Pareethi Kusugal	Vice-principal	[Signature]
3)	Dr. Veerendra Uppin	Academic I/c	[Signature]
4)	Dr. Pushpa P.	Adm I/c	[Signature]
5)	Dr. Rangnath Nayak	HOD OS.	[Signature]
6)	Dr. Anasati Nayak	HOD Perio	[Signature]
7)	Dr. Madhu Pujar	HOD Cons	[Signature]
8)	Dr. R. B. Hallikerimath	HOD Prostho	[Signature]
9)	Dr. Vijay Naik	HOD Ortho	[Signature]
10)	Dr. Renuka Aramangi	HOD OMDR	
11)	Dr. Vijayalakshmi K	HOD Oralpath	
12)	Dr. Chandrashekar Y.	HOD Pedo	[Signature]
13)	Dr. Anusadha B.	Community Incharge	[Signature]

[Signature]
Dr. Ramakant Nayak
Principal



Maratha Mandal's

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Ref.No.MM/BDS/MDS /2021-22 / 717

Date: 21/10/2022

CIRCULAR

A meeting of Dental HOD's & Time Table committee is scheduled on 02/11/2021 at 09:30 am in college council hall to discuss about protocol's framed for identifying slow/advanced learners & also finalise on integrated teaching.

Dr. Ramakant Nayak
Principal

M.M.'s N.G. Halgekar Institute of Dental Sciences
& Research Centre, Belgaum-590010

Copy to:

- Principal
- Vice-Principal *Recd!*
- All dental HOD's
 1. Oral Medicine & Radiology *Pranav*
 2. Oral & Maxillofacial Surgery *Pranav*
 3. Prosthodontics *Bu*
 4. Conservative Dentistry and Endodontics *Pranav*
 5. Orthodontics *Pranav*
 6. Pedodontics *Pranav*
 7. Periodontics *Pranav*
 8. Oral Pathology & Microbiology *Pranav*
 9. Preventive and Community Dentistry *Pranav*
- Time Table Committee – Dr. Rohini Sarnaik *Pranav*

Dr. Ramakant Nayak
Principal

M.M.'s. N.G. Halgekar Institute of Dental Sciences
& Research Centre, Belagavi-590010.

A Meeting of all the Dental HOD's was Called on 5/04/2022 at 09:30 am

Agenda :-

- 1) To discuss regarding upcoming graduation ceremony on 11/04/2022.

The following members attended the meeting :-

Sl.No.	Name of the Staff	Designation	Sign
1)	Dr. Ramakant Nayak	Principal	
2)	Dr. Preethi Kusugal	Vice-principal	Preethi
3)	Dr. Veerendra Uppin	Academic I/c	
4)	Dr. Pushpa P	Adm. I/c	
5)	Dr. Rangnath Nayak	HOD OS	
6)	Dr. Aarati Nayak	HOD Perio	
7)	Dr. Madhu Pujar	HOD Cons	
8)	Dr. R. B. Hollikerimath	HOD Prostho	
9)	Dr. Vijay Naik	HOD Ortho	
10)	Dr. Renuka Amrangi	HOD OMDR	
11)	Dr. Vijayalakshmi K.	HOD Oralpath	
12)	Dr. Chandrashekar Y.	HOD Pedo	
13)	Dr. Anuradha Bondiwadekar	Incharge Community	



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Email: mmnghids@gmail.com Website: www.mmde.edu.in

Ref.No.MM/BDS/MDS /2021-22

Date:

CIRCULAR

A meeting of all the Dental HOD's is called on 05/01/2022 at 09:30am.

Agenda:

- 1) To discuss regarding upcoming graduation ceremony on 11/01/2022

Dr. Ramakant Nayak
Principal
M.M.'s N.G Halgekar Institute of Dental Sciences
& Research Centre, Belgaum-590010

Copy to:

Vice Principal
Academic Incharge
Administrative Incharge
HOD Department of OMDR
HOD Department of Oral Surgery
HOD Department of Public Health Dentistry
HOD Department of Prosthodontics
HOD Department of Conservative Dentistry
HOD Department of Orthodontics
HOD Department of Pedodontics
HOD Department of Oral Pathology
HOD Department of periodontology

Dr. Ramakant Nayak
Principal
M.M.'s. N.G. Halgekar Institute of Dental Sciences
& Research Centre, Belagavi-590010.

Minutes of Meeting

Date: 05/1/22

A meeting was conducted by the Principal with all the HODs, Academic and Administrative incharges in the committee hall at 9.30am.

Agenda: To discuss regarding preparations for upcoming graduation ceremony

- Principal informed all the members that the graduation ceremony for the outgoing intern batch is scheduled on 11/1/22
- Sir also informed that only graduating students, HODs and Professors will be attending the ceremony following strictly the covid guidelines.
- In the meeting, Sir presented the list of interns which included academic toppers and asked all the members to vote for best outgoing students for 2020 and 2021 intern batches.
- Dr Sifa Kotwal and Dr Aparna Raymane were selected as best outgoing students for 2021 intern batch.
- Dr Tanisha Udyavar was selected as best outgoing student for 2020 intern batch.
- Dr Pranjali Mandurkar and Dr Lavanya Savdatti were academic toppers for 2020 and 2021 intern batches respectively.
- Sir informed all the members that Dr D.G. Kulkarni, Principal, Maratha Mandal's Engineering College has accepted our invitation as chief guest for the graduation ceremony.
- Sir also informed all the members that Dr Sachin Shivnaikar, Professor, Dept. of Periodontology, will be incharge of graduation ceremony.


Dr. Ramakant Nayak
Principal

M.M's. N.G. Halgekar Institute of Dental Sciences
& Research Centre, Belagavi-590010.


Dr. Ramakant Nayak
Principal
M.M's N G Halgekar Institute of Dental Sciences
& Research Centre, Belagavi-590010

A meeting of all Dental HOD's & academic incharge was called on 7/2/22

Agenda:

- To discuss attendance of IIIrd & IVth BOS odd batch students and other eligibility of students for upcoming RSOHS annual exams

The following members attended the meeting

Sl. No.	Name of the Staff	Designation	Sign
1)	Dr Ramakant Nayak	Principal	
2)	Dr Preetho Kusugul	Vice Principal	
3)	Dr Veerendra Uppin	Academic Incharge	
4)	Dr Rangnath Nayak	Prof & HOD Oral Surgy	
5)	Dr. Aarati Nayak	Prof & Head Perio	
6)	Dr Madhu Pyar	Prof & Head Conserve	
7)	Dr Hallikewmath R. B	Prof & Head Prostho	
8)	Dr Vijay Naik	Prof. & Head Ortho	
9)	Dr Renuka Ammanagi	Prof & Head OMOR	
10)	Dr Vijayalakshmi k	Prof & Head Oral Path	
11)	Dr Chandrashekhar v	Prof & Head Peds	
12)	Dr Anusaba B	Head PHD	leave
13)	Dr Preeti A. Dr. Ramakant Nayak Principal	Time table Incharge Committee	
14)	Dr Chithra	Guest Mentor	



Maratha Mandal's

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Email: mmnghids@gmail.com Website: www.mmde.edu.in

Ref.No.MM/BDS/MDS /2021-22 /1475

Date: 07/02/2022

CIRCULAR

A meeting of all the Dental HOD's is called on 07/02/2022 at 12:00pm.

Agenda:

- 1) To discuss attendance and other eligibility of II, III and IV BDS odd batch students for upcoming RGUHS exams in March 2022.

Copy to:

1. Vice Principal
2. Academic Incharge
3. All HOD's

Dr. Ramakant Nayak
Principal

M.M.'s N.G Halgekar Institute of Dental Sciences
& Research Centre, Belgaum-590010

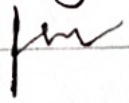
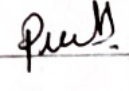
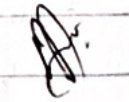
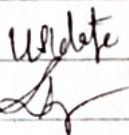
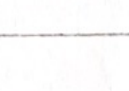
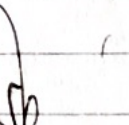
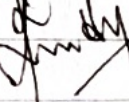
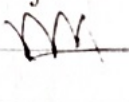
Dr. Ramakant Nayak
Principal

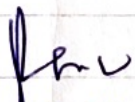
M.M.'s N.G Halgekar Institute of Dental Sciences
& Research Centre, Belagavi-590010.

Date- 9/2/2022

The meeting of all Medical HOD's was called on 9/2/2022 at 9:15 am in the meeting hall to discuss shortage of attendance for II & III B.D.S odd batch students

The following members attended the meeting:-

Sl. No	Name of the staff	Designation	Sign
1)	Dr. Ramakant Nayak	Principal	
2)	Dr. Preethi Kusugal	Vice-principal	
3)	Dr. Veerendra Uppin	-Academic I/c	
4)	Mrs. Ulka Idate	Senior Lectures	
5)	Dr. D. A. Jayade	Prof. of Gen UD	
6)	Dr. Anadhara Chhatre		
7)	Dr. Zubin Rutlonji	Lectures	
8)	Dr. S.V. Hincmath	HOD of pharmacology	


Dr. Ramakant Nayak
Principal

M.M's. N.G. Halgekar Institute of Dental Sciences
& Research Centre, Belagavi-590010.

Maratha Mandal's

Nathajirao G Halgekar Institute of Dental Sciences & Research centre,
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Karnataka, India

Phone: 0831-2477682 Fax: 0831-2479323

Email: mmnghids@gmail.com Website: www.mmdc.edu.in

No. MM/BDS/MDS/2021-22/1476

Date: 07/02/2022

CIRCULAR

A meeting of all Medical HOD's is conveyed on 09/02/2022 at 9.15 A.M. in the meeting hall to discuss shortage of attendance for II & III BDS Odd batch students.

The following students are appearing for Odd batch exam. If there is any shortage of attendance, the same may be brought to the notice of the undersigned.

II BDS

1. Aishwarya Madar
2. Aniket Patil
3. Mohammed Sadiq Momin
4. Nikita Kungare
5. Shukla Suresh Chougule

III BDS

1. Smriti S. Inamdar
2. Eram Mujawar
3. Vandana V.
4. Chari Netal Anant


Dr. Ramakant Nayak
Principal

M.M.'s N.G. Halgekar Institute of Dental Sciences
& Research Centre, Belagavi-590010.


Dr. Ramakant Nayak
Principal

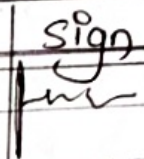
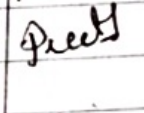
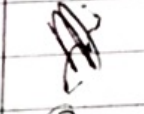
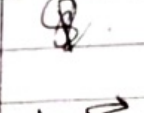
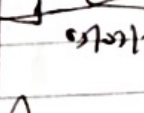
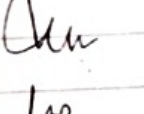
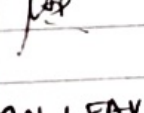
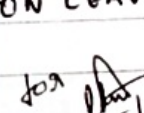
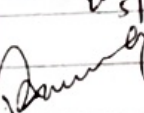
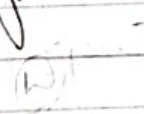
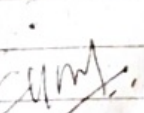
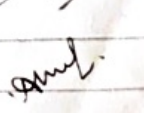
M.M.'s N.G. Halgekar Institute of Dental Sciences
& Research Centre, Belgaum-590010

Date - 05/03/2022

A meeting of all Dental HOD's & academic & Adm. Incharge was convened on 05/03/2022

Agenda :-

To discuss about observation at recently held DCI inspection.

S.No.	Name of the staff	Designation	Sign
1)	Dr. Ramakant Nayak	Principal	
2)	Dr. Preeti Kusgal	Vice-principal	
3)	Dr. Veerendra Uppin	Academic I/c	
4)	Dr. Pushpa P.	Adm. I/c	
5)	Dr. Rangnath Nayak	HOD OS	
6)	Dr. Anjali Nayak	HOD Perio	
7)	Dr. Madhu Pujar	HOD Cons	
8)	Dr. Rajendra Hallikernimath	HOD Prosthodontics	ON LEAVE
9)	Dr. Vijay Naik	HOD Ortho	
10)	Dr. Renuka Ammanagi	HOD OMR	
11)	Dr. Vijayalakshmi K.	HOD Oralpath	
12)	Dr. Chandrashekar Y.	HOD Pedo	
13)	Dr. Anuradha B.	Community I/c	

Dr. Ramakant Nayak
Principal



Maratha Mandal's

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Email: mmnghids@gmail.com Website: www.mmmdc.edu.in

Ref.No.MM/BDS/MDS /2021-22

Date: 5/3/2022

CIRCULAR

A meeting of all the Dental HOD's, academic incharge and administrative incharge is called on 05/03/2022 at 09:30am.

Agenda:

- To discuss about observations at recently held DCI inspection.

Copy to:

1. Vice Principal
2. Academic Incharge
3. Administrative Incharge
4. All HOD's


Vice Principal

M.M's N G Halgekar Institute of Dental Sciences
& Research Centre, Belgaum-590010


Dr. Ramakant Nayak
Principal

M.M's. N.G. Halgekar Institute of Dental Sciences
& Research Centre, Belagavi-590010.

Principal with all the HODs, Academic and Administrative incharges in the committee hall at 9.30am.

Agenda: To discuss about observations at recently held DCI inspection

- Principal welcomed all the members to the meeting. Sir asked all the HODs to keep PG performa, OPD data and PG work done updated.
- No patient should report directly to departments. They should first report to registration counter and then to the departments.
- OMDR OPD register should include old and new cases including radiology referred patients from other department.
- Department should refer to OMDR for radiographs with opinion from radiology deputed staff.
- Department secretaries should be sensitized about their work.
- Department stock book should be updated.
- Department equipments that are kept outside should be functional. HODs should ensure that all staff knows about equipments functioning mechanism.
- Cleanliness in the department should be maintained.
- Updated built area of the department with floor plan in accordance with DCI requirements should be maintained.
- HODs should ensure that all the dental chairs of the department are in proper working condition.
- Staffs who have worked on patients should be entered in the register and maintained.
- Orthodontic Patients should be sent to OPD counter for daily entry in the OPD register.
- Charts and models which are not in good condition should be removed from the department.

Newspaper cuttings of the events of should be maintained in the respective departments.

Sir asked Dr Vijay Naik and Dr Chandrashekhar Yavagal to check into the space requirements according to the DCI and implement the same.

All staff should submit leave application to the office before availing leave. Substitute's name with their signature and reason for leave should be mentioned in leave letter.

All teaching, non-teaching staff and students should wear I cards compulsorily.

Sir asked Dr Aarati Nayak and Dr Preethi Kusugal to check regarding DCI requirements of implant equipments and DCI regulations regarding sharing of implant equipments by the Department of Periodontics and Prosthodontics

Sir asked Dr Preethi Kusugal to check about DORA & ANM certification for chair & Research Centre, Belagavi. Dr. Ramakant Nayak, Principal


Dr. Ramakant Nayak
Principal

M.M's. N.G. Halgekar Institute of Dental
& Research Centre, Belagavi

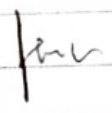
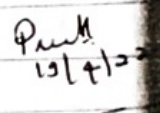
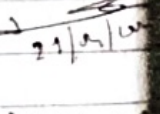
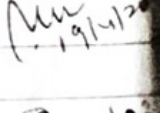
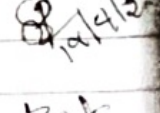

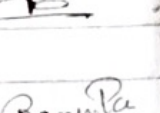
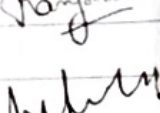
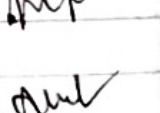
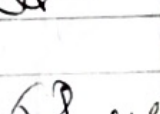
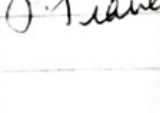
Dr. Ramakant Nayak
Principal

Date: -19/4/2022

A meeting of office bearers was Convenyed
on 19/04/2022 at 10:00 am

Agenda:

→ To discuss duties of staff in respective
departments

SL.No	Name of the staff	Designation	Sign
1)	Dr RAMAKANT NAYAK	PRINCIPAL	
2)	Dr PREETHI KUSUSAL	VICE PRINCIPAL	
3)	Dr RANGANATH NAYAK	PROF & HEAD	
4)	Dr AARATI NAYAK	PROF & HEAD	
5)	Dr PUSHPA P	ADM. INCHARGE	
6)	Dr HALLIKERIMATH. R.B	PROF & HEAD	
7)	Dr VIJAY NAIK	PROF & HEAD	
8)	Dr RANYA PAI	READER	
9)	Dr HEMANT VASARALI	PROFESSOR	
10)	Dr ANURADHA. R	READER	
11)	Dr PAAVEENA	PROFESSOR	


Dr. Ramakant Nayak
Principal

M.M's. N.G. Halgekar Institute of Dental Sciences
& Research Centre, Belagavi-590010.



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Email: mmnghids@gmail.com Website: www.mmhc.edu.in

Ref.No.MM/BDS/MDS /2022-23 /119

Date:
19/04/22

CIRCULAR

A meeting of office bearers is called on 19/04/2022 at 10:00am.

Agenda:

- 2) To discuss duties of staff in respective departments.

Copy to:

1. Vice Principal
2. All HOD's


Dr. Ramakant Nayak
Principal

M.M's. N.G. Halgekar Institute of Dental Sciences
& Research Centre, Belagavi-590010


Dr. Ramakant Nayak
Principal

M.M's. N.G. Halgekar Institute of Dental Sciences
& Research Centre, Belagavi-590010.

MINUTES OF MEETING

Date: 19/4/22

A meeting was convened by the Principal with all the HODs, Academic and Administrative incharges in the committee hall at 10.00am.

Agenda: To discuss about the duties of departmental non-teaching staffs

- Principal welcomed all the members to the meeting.
- Sir instructed all the heads of the department to replace old hydraulic dental chairs and get the electric chairs repaired if it is required.
- Principal read about the nonteaching staffs' designations namely assistant clerk, receptionist, department secretary, nurse, chairside attender, attender, sweepers for respective departments.
- Principal asked Mr Jadhav, office superintendent and Mr Parag Borkar, office clerk to prepare duties of assistant clerk, receptionist, department secretary, nurse, chairside attender, and attender.
- Dr Ranganath Nayak, Prof & Head asked all the members to update about registration of nurses and technicians.
- Principal asked the members to inform technicians to apply for good standing certificate as Karnataka state Dental council doesn't have renewal of registration of technicians.
- Next meeting scheduled on 21/4/22 in continuation with the same agenda


Dr. Ramakant Nayak
Principal

M.M's. N.G. Halgekar Institute of Dental Sciences
& Research Centre, Belagavi-590010.


Dr. Ramakant Nayak
Principal

M.M's. N.G. Halgekar Institute of Dental Sciences
& Research Centre, Belagavi-590010.

Date - 21/04/2022

A meeting of Office bearers was conveyed on 21/04/2022 at 10:00 am

Agenda:-

→ To discuss duties of staff in respective department.

S. LNO.	Name of the staff	Designation	Sign
1)	Dr. Ramakant Nayak	Principal	frv
2)	Dr. Preethi Kusugal	Vice-principal	Preethi
3)	Dr. Veerendra Uppin	Academic I/c	
4)	Dr. Pushpa P.	Adm. I/c	
5)	Dr. Rangnath Nayak	HOD Obs	- on leave -
6)	Dr. Anasati Nayak	HOD Pedo	Anasati 21/04/22
7)	Dr. Madhu Pujar	HOD Cons	MPujar
8)	Dr. Rajendra Hallikernmath	HOD Prostho	BJK
9)	Dr. Vijay Noik	HOD Ortho	B
10)	Dr. Renuka Ammangi	HOD OMDR	Rammangi
11)	Dr. Vijayalakshmi K	HOD Oroopath	- on leave -
12)	Dr. Chandrashekar Y.	HOD Pedo	Chavara
13)	Dr. Anuradha B.	Reader	AmB

Dr. Ramakant Nayak
Principal

M.M's. N.G. Halgekar Institute of Dental Sciences
A Research Centre, Belagavi-590016



Maratha Mandal's

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Email: mmnghids@gmail.com Website: www.mmhc.edu.in

Ref.No.MM/BDS/MDS /2022-23/142

Date:
21/04/22

CIRCULAR

A meeting of office bearers is called on 21/04/2022 at 10:00am.

Agenda:

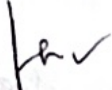
- To discuss duties of staff in respective departments.

Copy to:

1. Vice Principal
2. All HOD's


Dr. Ramakant Nayak
Principal

M.M's. N.G. Halgekar Institute of Dental Sciences
& Research Centre, Belagavi-590010.


Dr. Ramakant Nayak
Principal
M.M's. N.G. Halgekar Institute of Dental Sciences
& Research Centre, Belagavi-590010.

MINUTES OF MEETING

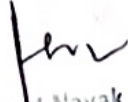
Date: 21/4/22

A meeting was convened by the Principal with all the HODs, Academic and Administrative in charges in the committee hall at 11.00am.

Agenda: To discuss about the duties of departmental non-teaching staffs

- Principal welcomed all the members to the meeting.
- Sir read all non-teaching staff names with their designation of all the departments.
- HODS's were inform to conduct teaching and nonteaching staff meeting and appraise all the non-teaching staff about their designated duties as per their post.
- Sir told HODs to instruct all staff of their respective departments to be proactive when some visitors come to their departments. Everyone should know about the profile of their department and all visitors to be taken around their departments and information should be given about various teaching and treatment protocols and achievements of department should be highlighted.


Dr. Ramakant Nayak
Principal
M.M's. N.G. Halgekar Institute of Dental Sciences
& Research Centre, Belagavi-590010.

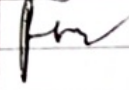
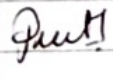


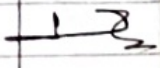
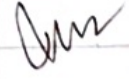

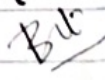
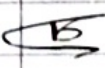
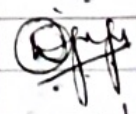
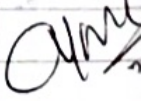

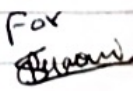

Dr. Ramakant Nayak
Principal
M.M's. N.G. Halgekar Institute of Dental Sciences
& Research Centre, Belagavi-590010.

Date:-30-05-2022

A meeting of all Dental HOD's & office bearers was convened on 06/06/2022 at 09:15am.

Agenda:->

- 1) To discuss the requirements of NAAC for 2022
- 2) Requirements of NIRF to be briefed by Dr. Preethi
- 3) Dept. Activities planned for the calendar year 2022 will be briefed by respective dept's HOD's
- 4) Any other matter

Sl. No	Name of the staff	Designation	Sign
1)	Dr. Ramakant Nayak	Principal	
2)	Dr. Preethi Kusugal	Vice-principal	
3)	Dr. Veerendra Uppin	Academic Ilc	
4)	Dr. Pushpa P	Adm. Ilc	
5)	Dr. Rangnath Nayak	HOD o/s	
6)	Dr. Anand P Nayak	HOD Perio	
7)	Dr. Madhu Pujar	HOD Cons	
8)	Dr. Rajendra Halikemimath	HOD Prostho	
9)	Dr. Vijay Naik	HOD Ortho	
10)	Dr. Renuka Ammangi	HOD OMDR	
11)	Dr. Vijayalakshmi K	HOD Oral Path	
12)	Dr. Chandrashekar Y	HOD Pedo	
13)	Dr. Anuradha B.	Reader Community	 For 

Dr. Ramakant Nayak
Principal

M.M's. N.G. Halgekar Institute of Dental Science
& Research Centre, Belagavi-590010.



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Nathajirao G Halgekar Institute of Dental Sciences & Research Centre,
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Email: mmnghids@gmail.com Website: www.mmde.edu.in

Ref.No.MM/BDS/MDS /2022-23 / 312

Date: 30/5/2022

CIRCULAR

All the Dental HOD's & office bearers are hereby informed to attend the meeting in the committee hall on 06/06/2022 at 09.15 a.m.

Agenda:

- To discuss the requirements of NAAC for 2022.
- Requirements of NIRF to be briefed by Dr. Preethi Kusugal.
- Department Activities planned for the calendar year 2022 will be briefed by respective department HOD's.

• Any other matters.


Dr. Ramakant Nayak
Principal

M.M.'s N.G. Halgekar Institute of Dental Sciences
& Research Centre, Belagavi-590010

Copy to:

1. Vice Principal
2. Academic Incharge
3. Administrative Incharge
4. All HOD's


Dr. Ramakant Nayak
Principal

M.M.'s N.G. Halgekar Institute of Dental Sciences
& Research Centre, Belagavi-590010